

**December 4, 2018
Town Office – 6:30 p.m.**

Attendance: Georgina Ollerhead Dan Jackman Bernetta Delaney
Donald Stewart Jordan Tibbo

Absent: Lloyd Jensen
Roy Drake

Also Attending: Tanya Rogers, Bernice Herritt & Palmer Strowbridge

The meeting was called to order by Mayor Ollerhead at 6:30 p.m. & she then asked if there were any additions to the Agenda as presented and circulated. Additional items noted for discussion throughout the meeting.

Motion #18:177:J. Tibbo/D. Stewart

Resolved that the Agenda be adopted as presented, as circulated, with additional items included.

In Favour:5 Opposed: 0 Abstained 0 Carried.

Motion #18:178:D. Stewart/J. Tibbo

Resolved that the Minutes of November 6, 2018 be adopted as presented, as circulated.

In Favour:5 Opposed:0 Abstained:0 Circulated.

Motion #18:179:D. Stewart/J. Tibbo

Resolved that the Minutes of November 20, 2018 be adopted as presented, as circulated.

In Favour:5 Opposed: 0 Abstained: 0 Carried.

Errors/Omissions : November 26, 2018: N/A

Motion #18:180:D. Stewart/D. Jackman

Resolved that the Minutes of November 26, 2018 be adopted as presented, as circulated.

In Favour:5 Opposed: 0 Abstained: 0 Carried.

Business Arising: Minutes of November 26, 2018:

1. Public Auction – Property on 226 Canada Drive:
Auction will be held at the Town Office on January 21, 2019 at 1:30 p.m.

2. MCW – Arena Upgrades :

Motion #18:181: D. Jackman/B. Delaney

Resolved to engage a consultant to perform an inspection/review of the equipment at the Arena that will be included with the application for funding. The Town will be responsible for the cost.

In Favour:5 Opposed:0 Abstained:0 Carried.

3. 2019 Budget:

The Budget has been received by the Dept and a few minor changes were required. The revised amount now is \$1,527,676.00.

Motion #:18:182:D. Stewart/G. Ollerhead

Resolved to approve the new 2019 budget figure in the amount of \$1,527,676.00.

In Favour:5

Opposed:0

Abstained:0

Carried.

Public Works/Town Superintendent Report - Attached:

Building Applications:

CORRESPONDENCE:

1. Lease of Land – St. Bartholomew’s & Town (1981):

Review of the 1981 Lease has determined that this is not an agreement in exchange for snowclearing the Church parking lot, therefore, the Town will NOT be snow clearing the parking lot due to the liability issue;

2. Loyal Orange Lodge:

Agreed that the town would have the survey completed for the parcel of land that the Lodge donated to the town for the sub-division development that was completed in 2009. Furthermore, there was a gentlemen’s agreement at that time, that the town would clear the access to the building only, not the whole parking lot. Notify the Lodge in writing of this decision;

3. Municipal Boundary Extension:

Due to the high cost involved with a boundary extension, Council has agreed not to proceed at this time;

4. Golder Associates Ltd.

Informing that our community has been chosen to participated in a Municipal Water Supply Dam Break Study. The Town Superintendent to follow up;

5. Fire Services Division:

Informing that our application for financial assistance under the Fire Protection Vehicle Program has not been approved;

6. Resident – 214 Canada Drive:

Informing that a sign blew of its pole and hit his car mirror, the rear passenger door and damaged a piece of siding. Clerk/Manager to follow up;

7. CIBC – Municipal Capital Works Funding:

Informing that our request for funding for the 2019 MCW Application for Arena Upgrades has been approved;

8. Property located at 51 South Side Drive:
Informing that they are donating this property and building to the Town. Town agreed to accept this property and building will be demolished by the Town;
9. Water Resources Management Division:
Copy of the Drinking Water System Inspection conducted on September 25, 2018. Summary of the non-compliance issues and recommended corrective actions. Town scored a 81.1/100;
10. Community Youth Network:
Requesting to meet with Council to do a presentation. Recommends to inform them that this could be done in January 2019;
11. Christmas Memorial Walk:
Walk to be held on Monday, December 10th at 6:30 p.m. Ad to be put on town's Facebook page informing the public;

Economic Development Officer Report: No Report;

Finance Committee Report:

1. Finance Report dated November 6, 2018 was presented for review.
Motion #18:183:D. Jackman/G. Ollerhead
Resolved to adopt the November 6, 2018 Financial Report as presented and reviewed.
In Favour:5 Abstained: 0 Opposed: 0 Carried.
2. A finance meeting to be scheduled for Thursday, December 13, 2018 at 4:00 p.m. ;

LIAISON REPORTS:

Public Relations:

1. CYN AGM:
Mayor Ollerhead brought greetings at the CYN's AGM this evening;
2. Josh Bungay Memorial Tournament:
Deputy-Mayor Delaney brought greetings at the this Tournament on December 1, 2018;

EPMC: No Report;

Sunny Cottage Corporation:

1. ACOA has approved the request for an extension to the Project until June 30, 2019;

Beautification Committee: No Report;

Arena/Recreation:

1. Renovations have already been started to change the Hospitality Room to the accommodate a new fitness center;
2. Check on an article on Global News regarding used fitness equipment in Ottawa ;
3. Recreation Commission having difficulty getting a quorum for their initial meeting;

HBIC/Poole Cove Development/Aquaculture

1. Force Group be informed to proceed with an application for crown lands for the Barchoix Area;

Fire Department: No Report;

OH&S: No Report;

Motion for adjournment by Councillor Tibbo & seconded by Councillor Delaney. Adjournment at 8:00 p.m.

Georgina Ollerhead
Mayor

Bernice Herritt
Clerk Manager