

**February 27, 2018
Town Office – 6:30 p.m.**

Attendance: Georgina Ollerhead Donald Stewart Dan Jackman
 Bernetta Delaney Lloyd Jensen Jordan Tibbo

Absent: Roy Drake

Also Attending: Bernice, Herritt, Tanya Rogers & Palmer Strowbridge

The meeting was called to order by Mayor Ollerhead at 6:30 p.m. & then asked if there were any additions to the Agenda as presented and circulated. Additional items noted for discussion throughout the meeting.

Motion #18:024:D. Stewart/J. Tibbo

Resolved that the Agenda be adopted as presented, as circulated, with additional items included.

In Favour: 6 Opposed: 0 Abstained 0 Carried.

Minutes of February 13, 2018 were then presented for adoption by Mayor Ollerhead.

Errors/Omissions – February 13, 2018: N/A

Motion #18:025:B.Delaney/L. Jensen

Resolved that the Minutes of February 13, 2018 be adopted as presented, as circulated.

In Favour: 6 Opposed: 0 Abstained: 0 Carried.

Business Arising: Minutes of February 13, 2018:

1. Scott Simms, MP:
Informed that the Canadian Inspection Agency employee's position is operating out of Lewisporte. Keep on Agenda to discuss at meeting;
2. Resident on 16 Old Farm Road:
A registered letter be sent regarding the trailer issue;
3. Water usage by local business:
Letter to be sent informing that due to the high volume of water being used, plus the amount of chlorine usage, the town is proposing to install a water meter on the main line;
4. Lodge/Church waivers:
To date, still haven't received the waivers;
5. Deed – Property on 5A Road Knob:
Have not received the documents;
6. Non-Unionized Contracts:

Motion#18:026:D. Jackman/D. Stewart

Resolved that the three non-unionized office staff would receive twenty-five(25) cents a hour salary increase and status quo with all other benefits.

In Favour: 6 Opposed:0 Abstained: 0 Carried.

Public Works/Town Superintendent Report - Attached:

Town Superintendent left the meeting at 7:20 p.m.

Applications to Build:

1. **Resident on 5 Elliott Drive:**
Application for a permit to construct a storage shed (16'x20').
Not enough space for this size shed. Defer;

CORRESPONDENCE:

1. **Rocky Point Lighthouse:**
Mounting details required for the Rocky Point Lighthouse plaque;
2. **Marginal Wharf – Harbour Authority:**
Agreed to forward a letter to area residents (Len Langdon's – Laura Lawrence's) informing that the town and the local Harbour Authority are in the process of seeking funding for a marginal wharf and trying to determine ownership of land in this area;
3. **Business – 12 Old Farm Road:**
A letter be sent to individual located at 12 Old Farm Road informing that this business has to stop operating until the proper applications are completed and approvals from the Town and Service NL are received;
4. **Fire Dept. Code of Ethics:**
Sample Code of Ethics was reviewed and changes noted, which will form part of the Fire Dept's Operating Policy & Standard Operating Policy;

Operating Policy & Standard Operating Procedures:

Motion#18: 027:D. Jackman/J. Tibbo

Resolved that the Town of Harbour Breton would adopt the Hr. Breton Volunteer Fire Dept's Operating Policy and the Standard Operating Procedures.

In Favour:6

Opposed: 0

Abstained: 0

Carried.

5. **Central Regional Meeting:**
March 23, 2018 – GFW – Mayor Ollerhead will be attending;
6. **Application for funding for 17 bunker suits:**
Town unable to apply for this funding. Fire Dept. would be responsible for 10% cost;
7. **Property on 12A Keeping's Point:**
Letter indicating that the Town can have this land.
Motion#18:028:D. Jackman/B. Delaney
Resolved that the Town would write off the taxes owing on 12A Keeping's Point.
In Favour:6 **Opposed:0** **Abstained: 0** **Carried.**

8. **Municipal Boundaries**

Information provided by Red Indian Surveys as to where the town's boundary/limits and the town's planning area are located. Recommends to check out cost of signage and obtain approval from the D.O.W.S.;

9. **Confidentially Policy:**

Sample policy provided for review. Email to Councillors for review and changes;

10. **NAIA:**

Request for advertising in the Cold Harvester Magazine;

Motion# 18:029:D. Stewart/D. Jackman

Resolved to proceed with a business card ad in the Cold Harvester Magazine.

In Favour: 6

Opposed: 0

Abstained:0

Carried.

11. **Business located 36 Main Road North:**

Approval received from Service NL for the operation of a beauty salon from the location at 36 Main Road North;

12. **Dept. Of Municipal Affairs:**

Outlining municipalities' role as it will relate to the legalization of non-medical cannabis;

13. **NL OH&S Conference – Gander:**

Not at this time;

14. **Mental Health Week – May 6-12, 2018:**

Town will be participating in this event;

15. **Nuisance By-Law:**

Agreed to post the nuisance bylaw on the town's Facebook page;

16. **Coast of Bays Regional Aquaculture Centre:**

Seeking the town's interest in a 7 day mission to BC (June 10-16) to observe various aspects of the aquaculture industry and the economic impact that Marine Harvest & the aquaculture industry has had in the Province of BC. Inform that the Mayor is interested in attending;

17. **Tender – Removal of Property on 133A Main Road North:**

Motion#18:030: D. Jackman/J. Tibbo

Resolved to accept the tender in the amount of \$2,242.50 from Southern Contracting for the removal of property located at 133A Main Road North.

In Favour: 6

Opposed: 0

Abstained: 0

Carried.

18. **Removal of Property on 9 Canada Drive:**

Motion #18:031:D. Stewart/B. Delaney

Resolved to accept the tender in the amount of \$2,242.50.00 from Southern Contracting for the removal of property located at 12-14 Canada Drive.

In Favour: 6

Opposed: 0

Abstained: 0

Carried.

Economic Development Officer Report:

1. Approval to go with Morgan Printing for the new brochure;
2. St. Pierre will follow up with a date for meeting;

Finance Committee Report:

Next meeting to be held prior to the March 13th Regular Meeting at 6:00 p.m.;

LIAISON REPORTS:

Public Relations:

1. International Women's Day Gala – March 7, 2018;
2. Lions' Speak Out – March 10, 2018;

EPMC: No report;

Sunny Cottage Corporation: No Report;

Beautification Committee: No Report;

Arena/Recreation:

HBIC:

1. Application has been submitted to NLHC for the Affordable Housing Program;

Fire Department: No report;

OH&S: No report;

Other Additions:

1. Mayor informed that the brush cutting on Route 360 was halted for the season and that all funds were spent. Project will start up again in the Spring;

Motion for adjournment by Councillor Dan Jackman and seconded by Councillor Lloyd Jensen.
Adjournment at 8:05 p.m.

Georgina Ollerhead
Mayor

Bernice Herritt
Clerk Manager