

**July 17, 2018  
Town Office – 6:30 p.m.**

**Attendance:** Georgina Ollerhead                      Dan Jackman                      Don Stewart  
Lloyd Jensen    Jordan Tibbo                      Roy Drake (6:50pm)

**Absent:**                      Bernetta Delaney, Bernice Herritt, & Palmer Strowbridge

**Also Attending:** Tanya Rogers

The meeting was called to order by Mayor Ollerhead at 6:30 p.m. & she then asked if there were any additions to the Agenda as presented and circulated. Additional items noted for discussion throughout the meeting.

**Motion #18:100: D. Jackman/J. Tibbo**

**Resolved that the Agenda be adopted as presented, as circulated, with additional items included.**

**In Favour: 5                      Opposed: 0                      Abstained 0                      Carried.**

**Errors/Omissions – June 19, 2018: N/A**

**Motion #18:101: D. Stewart/L. Jensen**

**Resolved that the Minutes of June 19, 2018 be adopted as presented, as circulated.**

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

**Business Arising: Minutes of June 19, 2018:**

1. Mayor Ollerhead did not visit MP Scott Simm's office because the main issue to follow up on had since been resolved;
2. Video Surveillance: No response from MNL regarding inquiry sent to other communities;
3. To date, still no response from Crown Lands regarding property on 40 South Side Drive;
4. Sheds in area on South Side Drive: Owner of the second shed has been informed (verbally) that the area has to be cleaned up;

**Public Works/Town Superintendent Report - Attached:**

**Building Applications:**

1. 96-98 Canada Drive: Application for a permit to build an extension (20' x 32') for the purpose of a storage room; Recommend approval subject to Government Services approval;
2. Resident on 5 Keepings Point: Application for permit to construct shed submitted in 2016. Approval issued in 2016, however, applicant has to sign agreement prior to permit being issued;

**CORRESPONDENCE:**

1. **RCMP-Monthly Policing Report**: FYI;
2. **Mayors March**: To be scheduled for some time in September;
3. **Budget Training**: Councillor Jackman is interested in attending as well;

4. **Public Procurement Agency**: Informed that the Town will have to invite three quotes for engineering services for the Chlorine Booster Station Project;
5. **Table Top Exercise**: Blair Hogan, FES, informed that he is leaving for a new position and there may not be time to do the top exercise. All councilors are interested in participating, if it goes ahead and if they are available;
6. **Commercial Inspections**: Letter to be sent to the Fire Chief informing that the Town does not issue occupancy permits and that Commercial Inspections are *not* required;
7. **Crown Land behind the Arena**: Agreed to apply for the land;  
**Motion #18:102: D. Jackman/J. Tibbo**  
**Resolved that the Town would apply for Crown Land in the area behind the arena.**  
**In Favour: 6                      Opposed: 0                      Abstained: 0                      Carried.**
8. **Blinds for the Town Office**: Councillor Drake will provide a quote;
9. **Vacation Requests**: Vacation Requests from 2 unionized staff.  
**Motion #18:103: D. Jackman/J. Tibbo**  
**Resolved that vacation requests be approved as submitted;**  
**In Favour: 6                      Opposed: 0                      Abstained: 0                      Carried.**
10. **Joint Mayors meeting**: Held June 27, 2018 Trip to BC has been postponed to October. Other items discussed were highway signs, brush cutting, development of a Coast of Bays Brochure, etc;
11. **Noise from the Fish Plant**: Concerns from residents regarding the noise when the fish plant is operating. Town has been informed by the Plant Manager that a muffler is being built that will take care of this;
12. **Eastlink**: Some communities in the area have been informed that Eastlink will no longer be offering their services. Executive Director of the CYN contacted Eastlink and was informed that they have no plans on leaving Harbour Breton;
13. **CBCL**: Email regarding asphalt specs. Follow up will CBCL;
14. **Geotechnical Study and Costs**: Estimates received to carry out recommendations in Geotechnical Study of the landslide area. Copy to be forwarded to Minister of Municipal Affairs and MHA Tracey Perry requesting funding for same;
15. **Resident on 2 Magistrates Hill Road**: Informing that her tire/car was damaged because of a pothole;

**Economic Development Officer Report:**

- Wrestlers: Arena employee was contacted by Ultimate Championship Wrestling who are interested in doing a show on September 28, 2018. Agreed to bring them in for a percentage split of the door proceeds;
- CYN: Agreed to allow the CYN to use the arena on rainy days for the summer program;
- Canada Select: Inspection of the RV Park on July 13, 2018. Two issues identified: A first aid kit must be available and separate male/female showers must be installed. The Town has two years to comply;
- NAIA Beach Clean Up: Will take place on August 14, 2018. Focus on shoreline on the South Side (below the landslide area);
- Location of the Lighthouse Plaque: Suggested to install in front of the Lighthouse, to the left of the steps.
- Ternua 2017: Thank you package received including posters, a DVD, stamps, etc;
- CEEP Application: Agreed to apply to do work on the Gun Hill Trail and Lookout;
- Trail Map: Review of the trail map design. Few additions suggested;

**Finance Committee Report:**

- Supper meeting scheduled for August 14, 2018 at 5:30;  
**Motion #18:104: D. Jackman/R. Drake**  
**Resolved to pay the accounts payable in the amount of \$38,676.58 (attached);**  
**In Favour: 6                      Opposed: 0                      Abstained: 0                      Carried.**

**LIAISON REPORTS:**

**Public Relations:**

- Grade 3 class visited the Town Office on June 21<sup>st</sup>;
- Attended the Canada Day Celebrations at the Lions Club on July 1<sup>st</sup>;
- Invitation to the 19<sup>th</sup> Annual Cancer Benefit Concert on July 21, 2018;
- Invitation to attend the 11<sup>th</sup> Global Mural Art & Cultural Tourism Conference;
- Reply from Marine Harvest: Nothing to report on at this time;
- Cultural Tourism Conference in Botwood on September 12-15, 2018;
- List of potential jobs possibly needed, once the quarry in Belleoram is operating;

**EPMC:**

- Café opened on July 3<sup>rd</sup>, everything is going good;
- Floating Docks: Dynamic Construction offering to sell 3 floating docks at a discounted price.  
**Motion #18:105: D. D. Jackman/R. Drake**  
**Resolved to purchase 3 floating docks from Dynamic Construction for \$4500.00 each;**  
**In Favour: 6                      Opposed: 0                      Abstained: 0                      Carried.**

**Sunny Cottage Corporation:**

- Cottage opened on July 3, 2018;
- Everything is going good, visitation is low so far this season;

Beautification Committee:

- All the flowers have been planted around Town;
- Additional names have been added to the Hospital Memorial monument;
- Intends to install a rail along the left walkway to the Memorial garden;
- Reminder to do the judging for the Most Outstanding Properties;

Arena/Recreation:

- Fireworks for Harbour Breton day have arrived;
- Various groups are using the arena over the summer for ball hockey;

HBIC/Poole Cove Development/Aquaculture: No report;

Fire Department: No report;

OH&S: Next meeting is scheduled for early September;

Other:

1. Next meeting scheduled for August 14, 2018, after the finance meeting;

Motion for adjournment by Councillor Stewart and seconded by Councillor Tibbo. Adjournment at 9:20p.m.

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**Georgina Ollerhead**  
**Mayor**

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**Tanya Rogers**  
**Economic Development Office**