

**June 19, 2018
Town Office – 6:30 p.m.**

Attendance: Georgina Ollerhead Dan Jackman Bernetta Delaney
Lloyd Jensen Jordan Tibbo

Absent: Bernice Herritt Donald Stewart
Roy Drake Palmer Strowbridge

Also Attending: Tanya Rogers

The meeting was called to order by Mayor Ollerhead at 6:35 p.m. & she then asked if there were any additions to the Agenda as presented and circulated. Additional items noted for discussion throughout the meeting.

Motion #18:090: J. Tibbo/D. Jackman

Resolved that the Agenda be adopted as presented, as circulated, with additional items included.

In Favour: 5 Opposed: 0 Abstained 0 Carried.

Errors/Omissions – June 5, 2018:

1. Correspondence #10: Motion number should read #18:085.

Motion #18:091: B. Delaney/ J. Tibbo

Resolved that the Minutes of June 5, 2018 be adopted as presented, as circulated.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

Special meeting held on June 8, 2018 with CBCL and Fracflow Consultant.

Motion #18:092: J. Tibbo/L Jensen

Resolved that the Minutes of June 8, 2018 be adopted as presented, as circulated.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

Business Arising: Minutes of June 5, 2018

- To date, still no reply from M.P. Scott Simms. Mayor Ollerhead will visit his office while she is in Grand Falls on Friday or Monday;
- Video Surveillance: MNL has sent the inquiry out to other communities, no response to date;
- To date, no response from Crown Lands regarding property on 40 South Side Drive;

Public Works/Town Superintendent Report - Attached:

Building Applications: n/a

CORRESPONDENCE:

1. **MNL:** Requesting the Town support the ban of single-use plastic bags by signing a petition and writing a letter to the Minister of Municipal Affairs and Environment. Letter and petition to be sent to all businesses in Town asking for support of the ban;

Motion #18:093: D. Jackman/J. Tibbo

Resolved that the Town would support the ban of single-use plastic bags by writing a letter to the Minister of Municipal Affairs and Environment.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

2. Storage Sheds – South Side Drive

Owner of one of the sheds has been contacted to clean up the area. Councillor Delaney to inquire as to the owner of the other shed;
The beach in this area could possibly be a site for the annual NAIA beach clean-up;

3. Arena Operators Course

Motion #18:094: J. Tibbo/D. Jackman

Resolved that the Arena worker be approved to attend the Arena Operators course in Mount Pearl, August 27-30, 2018.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

4. Additional Asphalt Quote: Tender #2018-07 (extras)

More information is required for Description (2). Councillor Jackman will meet with Town superintendent in the morning to discuss.

Motion #18:095: B. Delaney/ D. Jackman

Resolved that the additional asphalt under Description (1) be approved in the amount of \$14,395.92, HST included. Work described in Description (2) to be approved in the amount of \$25,000.21, HST included, subject to additional information being provided.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

5. Vacation Request

Town Superintendent requesting vacation leave for July 16-20 and August 6-10, 2018.

Motion #18:096: B. Delaney/J. Tibbo

Resolved that the vacation request be approved as submitted.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

6. Materials required for Man Hole at Man-O-War Brook

Acknowledge the fact that the Town Superintendent went to Lewisport to pick up materials for this last week.

7. Project #106-2010-1209: Water & Sewer upgrades

Motion #18:097: D. Jackman/G. Ollerhead

Resolved that the Town would withdraw the application submitted for \$766.62.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

8. Property at 12-14 Canada Drive

Application and affidavits received from lawyer to be signed and submitted to Crown Lands.

9. Request from resident seeking employment

Residents name to be kept on file should anything arise;

10. **Harbour Breton Lions Club**

Inquiring as to how much land the Town will be giving them in the vicinity of the Lions Club building. Lions Club to be responsible for new survey and transfer of land. Town Superintendent to measure the land as per the survey;

Motion #18:098: D. Jackman/J. Tibbo

Resolved that the Town would give the Lions Club the amount of land as outlined in the Survey dated January 14, 1983.

In Favour: 5

Opposed: 0

Abstained: 0

Carried.

11. **Asset management Workshop**

Councillor Jackman provided an update on the workshop he attended on June 18, 2018 in Grand Falls-Windsor.

Economic Development Officer Report:

- EDO's computer was sent to DSI in Grand Falls for repairs. New hard drive had to be installed;

Finance Committee Report:

- Budgeted items (shingles for Town Office, Generator and Lights for Sunny Cottage) can be ordered;

Motion #18:099: D. Jackman/J. Tibbo

Resolved to adopt the Finance report of June 11, 2018 as circulated.

In Favour: 5

Opposed: 0

Abstained: 0

Carried.

LIAISON REPORTS:

Public Relations:

- Mayor Ollerhead suggested requesting another table top exercise for the Emergency Preparedness Plan;
- Mayor Ollerhead attended the Walk of Hope on June 9, 2018;
- Next Joint Mayors meeting is scheduled for June 27 in Harbour Breton;

EPMC:

- Board members to be named as signing authorities going forward;
- Coordinator started work on Monday;
- New deep fridge needs to be purchased;

Sunny Cottage Corporation:

- Restoration work is still underway;
- All materials need to be taken out of the cottage so preparations can be made for opening;

Beautification Committee:

- Sign for Tulip garden is ready for pick up;

Arena/Recreation:

- Stage to be taken down as soon as time permits;
- Ball hockey is going good, nice turnout;
- Rental rates for the arena should be publicized;

HBIC/Poole Cove Development/Aquaculture: No report;

Fire Department:

- Department has been informed that the Town will host a supper during the 50th celebrations;
- Specs are being prepared for the application for the new pumper;

OH&S:

Motion for adjournment by Councillor Tibbo and seconded by Councillor Delaney. Adjournment at 8:05 p.m.

Georgina Ollerhead
Mayor

Bernice Herritt
Clerk Manager