

**March 13, 2018
Town Office – 6:30 p.m.**

Attendance: Georgina Ollerhead Dan Jackman
Bernetta Delaney Lloyd Jensen Jordan Tibbo

Absent: Donald Stewart & Roy Drake

Also Attending: Bernice Herritt, Tanya Rogers & Palmer Strowbridge

The meeting was called to order by Mayor Ollerhead at 6:30 p.m. & then asked if there were any additions to the Agenda as presented and circulated. Additional items noted for discussion throughout the meeting.

Motion #18:032: J.Tibbo/D. Jackman

Resolved that the Agenda be adopted as presented, as circulated, with additional items included.

In Favour: 5 Opposed: 0 Abstained 0 Carried.

Minutes of February 27, 2018 were then presented for adoption by Mayor Ollerhead.

Errors/Omissions – February 27, 2018: N/A

Motion #18:033:L. Jensen/B. Delaney

Resolved that the Minutes of February 27, 2018 be adopted as presented, as circulated.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

Business Arising: Minutes of February 27, 2018:

1. Resident on 16 Old Farm Road:
Camper trailer has been moved back from the stop sign;

2. Application for Funding – bunker suits for Fire Dept.:

Motion #18:034:D. Jackman/J. Tibbo

Resolved that Council would apply for funding under the Fire Fighting Program for bunker gear for the fire department.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

In the event of funding approval, the Fire Dept. will be responsible for their share of the cost;

3. Confidential Policy:

Policy and procedures for Councillors as it relates to the handling of confidential information held by Council;

Motion #18:035:B. Delaney/L. Jensen

Resolved that Council would adopt the Confidential Policy as it relates to how confidential information should be handled.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

4. Geotechnical Study – Landslide Area:
Motion#18:036:J. Tibbo/B. Delaney
Resolved that Council would proceed with a Geotechnical Study of the Landslide Area.
In Favour: 5 Opposed:0 Abstained: 0 Carried.

Public Works/Town Superintendent Report - Attached:

Privileged meeting held at 6:45 p.m. to discuss a matter with one of the town's employees. Closed at 7:00 p.m.;

1. Seasonal Snow/Clearing Operator:
Motion #18:037:D. Jackman/J. Tibbo
Resolved that the seasonal snow/clearing operator to be laid off as of March 31, 2018. Call in basis to be at the discretion of the Town Superintendent.
In Favour: 5 Opposed: 0 Abstained:0 Carried.
2. Standing Offer – Rates for equipment rental & sand;
Recommends to request a standing offer from Dynamic Construction for equipment rental, sand, etc.;
3. Resident - 80 Bay d' Leau Drive:
Resident met with the Mayor regarding the damage done to his property as a result of snow clearing in this area on March 10, 2018. Acknowledge and advise that as per our policy, the damages will be taken care of in the spring;
4. Chlorine Booster Station:
Motion #18:038:B. Delaney/D. Jackman
Resolved to request the Town's Engineer to prepare a design for the valves and pipe work required for the chlorine booster station at Man O War Brook area.
In Favour: 5 Opposed:0 Abstained:0 Carried.
5. Platform – Down Harbour Area:
Agreed to remove the platform from the down harbour area;
6. Residents on 77 Canada Drive:
Expressing concerns in relation to the town's snow plow in the area of their residence. Acknowledge and advise that an extra guiderail will be installed;

Applications to Build:

1. 13 Spencer's Brook Road: Application to construct a storage shed (14'x14'). Approved;
2. 31 Canada Drive: Revised plan from 4 efficiency units to 4 efficiency units and 1 chalet type unit.

Motion #18:039:J. Tibbo/L. Jensen

Resolved that the new plan for construction of 4 efficiency units and 1 chalet type unit located at 31 Canada Drive be approved, subject to the written approval of Service NL.

In Favour: 5 Opposed:0 Abstained:0 Carried.

Town Superintendent left the meeting at 7:25 p.m.

CORRESPONDENCE:

1. Resident on 12 Old Farm Road:

Application for permission to operate a hair salon in basement of residence located at 12 Old Farm Road.

Motion#18:040:D. Jackman/B. Delaney

Resolved that permission be given to resident on 12 Old Farm Road to operate a ‘hair salon’ from her residence, subject to the written approval of Service NL. Due to the area being zoned as ‘Residential Medium Density’, the proposal is a discretionary use, therefore, an ad has to be posted for a period of seven(7) days to see if any area residents have any objections to this proposal.

In Favour: 5 Opposed: 0 Abstained:0 Carried.

2. Ice Control Materials – 2018-2019:

Request to be made to the Dept. for 220 tons salt for the 2018-2019 Season;

3. Stewart/Mckelvey:

Update provided on the property located at 12-14 Canada Drive;

4. Coast of Bays Waste Management Authority:

MMSB Annual Forum to be held in St. John’s on March 21-22, 2018. Councillor Jackman & Town Superintendent to see if they are able to attend;

5. CBCL – Tenders for the Thanksgiving Rainstorm:

Recommending acceptance of the tender from Dynamic construction for the Thanksgiving Rainstorm in the amount \$481,368.15;

Motion#18:042:D. Jackman/J. Tibbo

Resolved to accept the tender from Dynamic Construction for the Thanksgiving Rainstorm Project in the amount of \$481,368.15.

In Favour: 5 Opposed:0 Abstained: 0 Carried.

Dynamic Construction Ltd.	\$481,368.15
Professional Grading & Contracting	\$673,388.25
GMK Equipment Rentals Ltd.	\$713,027.04

Economic Development Officer Report:

1. Review of the proposed brochure to be completed, prior to printing;

Finance Committee Report:

1. Next meeting scheduled for April 11, 2018 at 6:30 p.m.;

LIAISON REPORTS:

Public Relations:

1. Mayor, Deputy-Mayor and Staff attended the International Women's Gala on March 7th;
2. Mayor attended the Annual Speak Out and the Citizen of the Year;
3. Congratulations be sent to the winner of the Citizen of the Year;
4. Mayor's Awards were presented to the two students by Mayor Ollerhead;
5. Mayor sent an email to Jamie Gaskill of Marine Harvest requesting to meet with Council during his next visit to the community;
6. Mayor will be attending the Central Regional Meeting in GFW from March 23-24, 2018;
7. Meeting with MP, Scott Simms rescheduled to April 10, 2018;

EPMC: No Report;

Sunny Cottage Corporation:

1. Meeting to be held this week;

Beautification Committee:

1. Awards presented to residents for the Most Improved Properties and Festival of Lights at the Ceremony held at the Lions Club on March 10, 2018;

Arena/Recreation:

1. Agreed to order three new treadmills for the Coast of Bays Cardio Fitness Center;
2. Communities Activities Committee to meet at the Town Office on March 14th at 6:30 p.m.;

HBIC:

1. No reply received from NLHC regarding the application for 'affordable housing';
2. Discussion on the future development of land in area of the proposed 'affordable housing development';

Fire Department:

1. Recommends to apply for funding under the Farm Credit Funding for the Rural Rescue Unit;

OH&S:

1. Meeting to held this week;

Motion for adjournment by Councillor Jordan Tibbo and seconded by Councillor Lloyd Jensen.
Adjournment at 8:30 p.m.

Georgina Ollerhead
Mayor

Bernice Herritt
Clerk Manager