

**Regularly Scheduled Meeting
December 5, 2017
Town Office – 6:00 p.m.**

Attendance: Georgina Ollerhead Donald Stewart Roy Drake
Lloyd Jensen Jordan Tibbo Dan Jackman
Bernetta Delaney

Also Attending: Bernice Herritt, Tanya Rogers & Palmer Strowbridge

The meeting was called to order by Mayor Ollerhead at 6:30 p.m. & she asked if there were any additions to the Agenda as presented and circulated. Additional items noted for discussion throughout the meeting.

Motion #17-106:D.Stewart/D. Jackman

Resolved that the Agenda be adopted as presented, as circulated, with additional items included.

In Favour: 7 Opposed: 0 Abstained 0 Carried.

Minutes of November 21, 2017 were then presented for adoption by Mayor Ollerhead.

Errors/Omissions – November 21, 2017: N/A

Motion #17-107:J. Tibbo/B. Delaney

Resolved that the Minutes of November 21, 2017 be adopted as presented, as circulated.

In Favour: 7 Opposed: 0 Abstained: 0 Carried.

Business Arising: Minutes of November 21, 2017:

Mayor, Councillor Stewart, Town Superintendent & Clerk/Manager to meet with Fire Chief regarding the use of Unit # 1;

- Mayor, Town Superintendent, & Clerk Manager to meet with new employee prior to commencement of employment;
- Recommends to defer the ATV Regulations to the New Year;
- Town's request to meet with Minister of Municipal Affairs was denied. They are recommending a conference call. Council is not interested in a conference call, would prefer to meet in the New Year;
- Follow up on request for meeting with MP, Scott Simms;
- Property on 133A Main Road North;

Motion #108:D. Stewart/D. Jackman

Resolved to proceed with Section 404(f) of the Municipalities Act. Deadline to have the order completed is December 31, 2017.

In Favour: 7 Opposed: 0 Abstained:0 Carried.

Public Works/Town Superintendent:

Part of the PWC Report is attached to the Minutes.

Two Shift System for winter:

Motion # 17:109: B. Delaney/J. Tibbo

Resolved that the two winter shift system be put in place effective January 1, 2018 or as soon as the snow starts. Employees to be given their 2 weeks' notice.

In Favour: 7 Opposed:0 Abstained: 0 Carried.

Town Superintendent left the meeting at 7:20 p.m.

Applications to Build: N/A

Economic Development Officer Report: N/A

Finance Committee Report:

- Finance Meeting scheduled for Monday, December 11th at 6:45 p.m.;
- Review of the proposed 2018 budget was completed:
Motion #17:110: J. Tibbo/L. Jensen
Resolved to adopt the 2018 budget as presented and reviewed. Total budget: \$1,539,932.00.
In Favour: 7 Opposed:0 Abstained: 0 Carried.
- 2018 Tax Rates:
Motion #17:111: L. Jensen/G. Ollerhead
Resolved that the 2018 tax rates as reviewed be adopted as presented as attached to the Minutes.
In Favour: 7 Opposed: 0 Abstained: 0 Carried.

Correspondence:

1. Resident on 4 Causeway Drive:
Expressing concern with the debri/garbage in the land-wash in the area of his residence; Inform him that this area can only be cleaned up, in the event that the town has project workers on. However, it may be cleaned up next week;
2. Clean Up:
Motion #17:112: B. Delaney/J. Tibbo
Agreed to hire two individuals to pick up garbage for one week.
In Favour:7 Opposed: 0 Abstained:0 Carried.

3. Resident on 20 Spencer's Brook Road:
Concerns with the runoff on their property since the area was paved. Acknowledge receipt of letter and advise that Council will have the town's engineer assess this area in the spring to see what he can suggest to correct this problem;
4. Radar Activated Strobe Light Kit
Motion#17:113:D. Stewart/B. Delaney
Resolved to order the radar activated strobe light kit in the amount indicated in the email.
In Favour:7 Opposed:0 Abstained:0 Carried.
5. Dept. of Municipal Affairs:
Informing that the land exchange between the Town & the property located on 96-98 Canada Drive has been approved;
6. Coast of Bays Waste Management Authority Inc.
Informing that a letter to the Minister of Municipal Affairs is *no* longer required regarding the appointment of the Chairperson for the RSB;
7. Dept. of Transportation & Works – Equipment Maintenance Division:
List of vehicles and equipment for sale;
8. Tax Agreement – 54417 Inc:
Recommends to request the pounds of fish for the Crop Year (October 1, 2016-September 30, 2017) from DFA and the Barry Group for the above noted company to determine the tax bill for 2017;
9. Staff Request :
Requesting to take two floaters on December 27 & 28, 2017.
Motion #17-114: B. Delaney/R. Drake
Recommends that staff request be approved.
In Favour: 7 Opposed: 0 Abstained: 0 Carried.

****Post ad on town's face book page of the office hours during Christmas.****
10. Residents with boats, trailers, etc. in parking lot on Lydia's Lane:
Letters to be sent to the following residents that have items in this parking lot:
Residents on 2 North Hill Place, 10 Lydia's Lane, & 12 Jensen's Lane;

LIAISON REPORTS:

Public Relations:

- Mayor attended the Fire Dept. Christmas Social – November 25, 2017;
- Purple Flag Raising – December 6, 2017;
- CYN AGM – December 6, 2017;

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- CYN Candle Light Vigil – December 11, 2017;
- Meeting with Marine Harvest – December 14, 2017;

EPMC: No Report;

Sunny Cottage Corporation:

- Update on the Sunny Cottage Renovation Project was provided. A cost estimate of what needs to be completed to determine how much more funding will be needed;

Beautification Committee: No Report;

Arena/Recreation:

- Compressor issues;
- Contact individual responsible for the poles used at the arena parking lot for parallel parking. They are taking up space for 4 vehicles;

HBIC: No Report;

Fire Department: No Report;

OH&S: No Report;

Other:

- Next Regular Meeting scheduled for January 16, 2018;

Motion for adjournment by Deputy-Mayor Bernetta Delaney seconded by Councillor Drake. Adjournment at 8:30 p.m.

Georgina Ollerhead
Mayor

Bernice Herritt
Clerk Manager