

Regularly Scheduled Meeting
January 17, 2017
Town Office – 6:30 p.m.

Attendance: Roy Drake Georgina Ollerhead Lloyd Jensen
Donald Stewart Dan Jackman

Absent: Fabian Manning

Also Attending: Bernice Herritt, Palmer Strowbridge, and Tanya Rogers

Meeting called to order at 6:30 p.m. by Mayor Drake and the Minutes of December 6, 2016 were presented for adoption;

Mayor Drake then asked if there were any additions to the Agenda as presented and circulated. Additional three (3) items added, which will be discussed throughout the meeting;

Motion 17:001: G. Ollerhead/D. Stewart

Resolved that the Agenda be adopted as presented, with the three additional items.

In Favour: 5 **Opposed: 0** **Abstained 0** **Carried.**

Errors/Omissions – Minutes of December 6, 2016: N/A

Motion #17:002: D. Jackman/L. Jensen

Resolved that the Minutes of December 6, 2016 be adopted as presented, as circulated.

In Favour: 5 **Opposed: 0** **Abstained: 0** **Carried.**

Business Arising from Minutes of December 6, 2017:

- **Crosswalk Regulations:** To be discussed with the RCMP;
- **Take Charge NL:** Councillor Jackman to follow up;
- **Floating Docks:** Council recommends proceeding with taking out three floating docks. Further discussion with the Elliott Premises Committee;
- **Seasonal Position - Heavy Equipment Operator:** An update was provided by the Town Superintendent;

COMMITTEE REPORTS:

Public Works/Town Superintendent: *Part of the PWC Report is attached to the Minutes.*

Applications to Build:

1. Business located at 31 Canada Drive:

Requesting permission to construct four (4) efficiency units on existing property located at 31 Canada Drive;

Motion #17:003: G. Ollerhead/D. Stewart

Resolved that approval be given to business owner to construct four (4) efficiency units, subject to the written approval of Service NL. As per the Town's Municipal Plan, the proposed area is zoned as General Commercial and is a Discretionary Use, therefore, the proposal will have to be advertised.

In Favour: 5

Opposed: 0

Abstained: 0

Carried.

Other Public Works Issues: (See Public Works Report)

Finance Committee Report:

1. Meeting scheduled for January 25th at 3:00 p.m.

CORRESPONDENCE: (See Attached)

EDO:

1. Check out cost of renting a helicopter;
2. Additional information is required by ACOA for the application for the Sunny Cottage Renovations;

Public Relations:

1. Update provided by the Deputy-Mayor Ollerhead on the CYN's 16th AGM that was held in December 2016;

Sunny Cottage Corp: No Report;

Beautification Committee: No Report;

Fire Dept:

1. Three new members have been recently accepted in the Fire Department;

☞ Arena/Recreation:

1. Mayor to meet with Arena Staff on January 18, 2017;
2. Recommends to have someone repair the equipment at the Fitness Center;
3. There will be no Winter Carnival this year;

☞ EPMC:

1. Meeting scheduled for next week;

☞ HBIC: No Report;

☞ OH&S: No Report;

☞ Other:

1. Debriefing Session – Thanksgiving Rain Storm;
Recommends that the Deputy-Mayor discuss the possibility that the Lions Club be used as the town's warming center and/or long term evacuation center in the event of State of Emergency;

With no further business, the meeting adjourned at 9:00 p.m. Motion for adjournment by Councillor Lloyd Jensen and seconded by Deputy-Mayor Georgina Ollerhead.

Roy Drake
Mayor

Bernice Herritt
Clerk/Manager

<u>From:</u>	<u>Regarding</u>	<u>Action</u>
<u>Municipal Plan Development Regulations Amendment No. 1, 2016</u>	Amendment: The height for sheds shall be no more than 4.0 meters and one storey in height, where permitted at Council's discretion;	<u>Motion #17:004: D. Stewart/D. Jackman Resolved that the Town would adopt the Hr. Breton Development Regulations, amendment No. 1, 2016. In Favour: 5 Abstained: 0 Opposed: 0 Carried.</u>
<u>WHSCC</u>	Assessment rate for 2017;	Town's current rate is down from \$2.06 to \$1.98;
<u>Personal property damages on 16 Main Road North;</u>	Response from Cecon regarding this issue;	Copy response to owner;
<u>Dan Hynes, Dept. of Mun. Affairs: Call on Dec 12, 2016;</u>	The report on the landslide is being looked at by Natural Resources;	Wanted to make sure the area is being monitored by Town and that residents keep monitoring the area as well;
<u>Expropriation : Back Arm Area;</u>	Email from Jennifer Brown outlining options to obtain the land;	Agreed to put this matter on hold;
<u>Crown Lands</u>	Effective Jan. 3, 2017, Council does not have to complete the recommendation form;	Crown Lands will send the application to the town after it is received in their office;
<u>Crown Lands</u>	New Market Value Pricing Policy;	Municipalities can now acquire leases from Crown Lands that promote economic activity;
<u>Municipal Affairs</u>	RE: deficiencies with the MCW (16-00042 & 17-00055)	Informing that the Town has to pay the final payment to contractor due to fact that the contract has been completed as per specs and there were no deficiencies noted; Paid Jan. 11, 2017;
<u>Dept. of Environment Barry Group</u>	Proposed undertaking for a fish meal plant;	<u>Motion# 17:005:D. Jackman/G. Ollerhead Resolved that the proposed undertaking for the meal plant be approved, subject to the approval of the applicable departments. In Favour: 5 Abstained:0 Opposed: 0</u>

		<u>Carried.</u>
<u>Property located at 12-14 Canada Drive</u>	Updated provided by Lee English;	Update to be provided at the next meeting on the status of the demolition process;
<u>Municipal Training Municipal Affairs</u>	Requesting space to host two training sessions;	Approval for the Arena's Hospitality Room for May 24 – Municipal Elections November 8 – Councillor Orientation
<u>Limits of Servicing Agreement</u>	Amendment required to include additional streets;	<u>Motion # 17:006:D. Stewart/G. Ollerhead Resolved that the Town would amend the current Limits of Servicing Agreement to include additional streets.</u> <u>In Favour: 5 Abstained: 0 Opposed: 0 Carried.</u>
<u>2017 Clean & Safe Drinking Water Workshop</u>	March 28 – 30, 2017 Hotel Gander	Town Superintendent unable to attend;
<u>UFCW</u>	Requesting time off for employee (March 26-29);	Approval, subject to the pending weather at that time;
<u>Lions Club</u>	Citizen of the Year	Deadline – Feb. 22, 2017
<u>Cpl Ashley Levy</u>	Information on 'internal combustions engine with a muffler:	Ad on town's fb page;
<u>Snow Clearing Issues</u>	Several problem areas around town;	Ad on town's fb page & standard letter be put on windshields of problem vehicles;