

**Regularly Scheduled Meeting
July 18, 2017
Town Office – 6:30 p.m.**

Attendance: Roy Drake Georgina Ollerhead Donald Stewart
Dan Jackman Lloyd Jensen Fabian Manning

Absent: Bernice Herritt

Also Attending: Palmer Strowbridge & Tanya Rogers

Meeting called to order at 6:35 p.m. by Mayor Drake.

Minutes of June 20, 2017 were then presented for adoption by Mayor Drake.

Motion 17:063:G. Ollerhead/D. Jackman

Resolved that the Agenda be adopted as presented, as circulated, with six (6) additional items included.

In Favour:6 Opposed: 0 Abstained 0 Carried.

Errors/Omissions – Minutes of June 20, 2017:

1. Page 1: Last sentence under Guest: Fire Chief Anthony Casey should read: Further discussion held and Council agreed to review and consider the purchase of the Rural Response Unit in the 2018 budget.

Motion #17-064: G. Ollerhead/D. Stewart

Resolved that the Minutes of June 20, 2017 be adopted as presented, as circulated.

In Favour: 6 Opposed: 0 Abstained: 0 Carried.

Business Arising from Minutes of June 20, 2017:

1. Public Auction – Property on 9 Road Knob: HBIC was the only bidder and acquired the property;
2. CBCL: Price quote was submitted by Amec Foster Wheeler Environment & Infrastructure to conduct a geotechnical assessment on the proposed residential development in the back arm area;

Motion #17-065: G. Ollerhead/D. Stewart

Resolved to proceed with the quote submitted by Amec Foster Wheeler Environment & Infrastructure to carry out the geotechnical assessment, at a price of \$9940.00, plus HST.

In Favour: 6 Opposed: 0 Abstained: 0 Carried

3. St. Pierre Meeting: Meeting was scheduled for August 3, 2017 at 11 am. Due to the visit by the Basques Whalers at this time, the meeting is to be rescheduled. PowerPoint presentation to be developed for the meeting as well as a brochure of the Region, possibly like the one that was developed years ago;

4. Update on property at 12-14 Canada Drive: Email from Lee English, Town's Lawyer, regarding the release of information, was reviewed;
5. Building & Tower at Dump: Town Superintendent has not been able to get a response to date;
6. Municipal Election: - Separate Election for Mayor:
Motion#17:066: D. Stewart/G. Ollerhead
Resolved that the Town would not have a separate election for Mayor in the upcoming Municipal Election on September 26, 2017.
In Favour: 6 Opposed: Abstained: Carried.
7. Employee Evaluation: ROE to be issued to employee due to the fact that he was hired for the snow clearing season and there is no work at this time that requires an additional equipment operator;
8. Agreements with CYN and Daycare: Keep on Agenda until received;

CORRESPONDENCE REPORT:

1. Cecon Ltd: Contract for the Main Road North Project is approved;
2. Resident of 26 Magistrate's Hill Road: Request for approval to operate home based business;
Motion#17:067: D. Stewart/G. Ollerhead
Resolved that approval be given to Resident of 26 Magistrate's Hill Road to operate a home based business providing diving services.
In Favour: 6 Opposed: Abstained: Carried.
3. Harbour Authority Land: Letter forwarded by E. Goodyear, Municipal Affairs from Small Craft Harbours regarding old vehicles located on Harbour Authority property in Harbour Breton. Letter to be sent to Harbour Breton Retail Trade informing that they have two weeks to remove the vehicles or they will be removed by the Town at the Harbour Breton Retail Trades expense.

Public Works/Town Superintendent:

Part of the PWC Report is attached to the Minutes.

Applications to Build:

- Property on 20a Harbour Drive: Storage Shed (26'x30'); Approved;

Finance Committee Report:

Financial Report – June 22, 2017:

- Reminder to be sent to Part-time/home based businesses before the end of the year;
- Follow up with status of the Capital Works application;

Motion#17: 068: F. Manning/D. Stewart

Resolved that the Finance Report as of June 22, 2017 be adopted as presented, as circulated and reviewed.

In Favour:6

Opposed:0

Abstained:0

Carried.

➤ **EDO:**

- CEEP Application: Deadline is July 31, 2017. Application to be submitted to clean up cemeteries around town;
- Boardwalk JCP: Applicants reviewed, names selected for approval by the Department of AESL.
- Terranua 2017: Meeting to be scheduled for next week with committee to organize event;
- Recreation Lottery License: Final report to be submitted. Inform Service NL that the Recreation did not sell any tickets during the license period.

➤ **Public Relations:**

- Turnout was great for the Canada Day celebrations at the Lions Club;
- Mayors March to be held on September 8, 2017;

➤ **EPMC:**

- JCP to replace the flooring at the daycare started this past Monday, July 17, 2017;
- Town/Elliott Premises Committee to purchase 6 floating docks;
- Dynamic Construction will begin placing the docks in the water tomorrow;

➤ **Sunny Cottage Corp:**

- Minister Mitchelmore, Department of Tourism, Culture, Industry and Innovation toured the Cottage during his visit and will follow up on the application that was submitted;

➤ **Beautification Committee:** n/a

➤ **Fire Dept:** n/a

➤ **Arena/Recreation:**

- Issues with Eastlink cable on Sunday night caused bingo to be continued on Monday night;

➤ **HBIC:** n/a

➤ **OH&S:** n/a

Other:

- Resident of 82 Main Road North: Requesting to make payments on taxes owing when spouse returns to work. Residents to be told to continue to pay minimum amount monthly and that the full amount must be paid by December 31, 2017.

- Request for Approval: Recommends that all requests/applications to the Town be replied to regardless if they are approved or not; Reminder to be placed on Facebook that all requests/issues must be submitted to the Town in writing;
- Vacation Request: Approved for employee for August 14-25, 2017.

With no further business, the meeting adjourned at 9:15 p.m. Motion for adjournment by Councillor Stewart and seconded by Councillor Jackman.

Roy Drake
Mayor

Tanya Rogers
E.D.O.