

**Regularly Scheduled Meeting  
May 23, 2017  
Town Office – 6:30 p.m.**

**Attendance:** Roy Drake                      Georgina Ollerhead    Donald Stewart  
                    Dan Jackman                      Lloyd Jensen

**Absent:**              Fabian Manning

**Also Attending:** Bernice Herritt, Palmer Strowbridge, & Tanya Rogers

Meeting called to order at 6:30 p.m. by Mayor Drake & Minutes of May 9, 2017 were presented for adopted.

**Motion 17:050:D.Stewart/D. Jackman**

**Resolved that the Agenda be adopted as presented, as circulated, with three additional items included.**

**In Favour: 5                      Opposed: 0                      Abstained 0                      Carried.**

**Errors/Omissions – Minutes of May 9, 2017:**

Page 2: Insert the word 'be' (the wall to 'be' constructed);

**Motion #17-051:D. Stewart/G. Ollerhead**

**Resolved that the Minutes of May 9, 2017 be adopted as presented, as circulated.**

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

**Business Arising from Minutes of May 9, 2017:**

a) *Engineering Firm:*

**Motion #17:052:D. Stewart/G. Ollerhead**

**Resolved that Council's new engineer would be CBCL.**

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

Recommends to notify the engineers that Council previously met with to inform of the decision.

- b) *Cost Estimate – Fitness Center:* Not completed;
- c) *Rental Agreements:* Review completed. Forward to CYN & Bldg. Blocks for their review;
- d) *Back Arm Expropriation:* Agreed to contact CBCL and ask them for a cost estimate to prepare a Geotechnical Study of the 'back arm' area. Follow up with the dept on the town's proposal regarding the expropriation;
- e) *Down Harbour Bridge:* Town has agreed to supply materials and residents have agreed to do the work required;
- f) *Home Based Business:* Update provided & responses received from other towns;

**Public Works/Town Superintendent:**

*Part of the PWC Report is attached to the Minutes.*

**Applications to Build:**

1. 11 A Sagona Place: Storage Shed (20'x40'): Approved;
2. 4 Spencer's Brook Road: Storage Shed (16'x20'): Approved, subject to the Town Superintendent checking out site;

**Finance Committee Report:**

*Funds left in the Wharf Project Account:*

**Motion #17:053: G. Ollerhead/D. Jackman**

**Resolved that the funds left in the Wharf Project Account be put into a GIC to cover costs of the wharf repairs and floating docks.**

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

*2016 Financial Statements:*

**Motion #17:054 D. Jackman/G. Ollerhead**

**Resolved that the 2016 Financial Statements as presented, and reviewed, be adopted.**

**In Favour: 5                      Opposed: 0                      Abstained: 0                      Carried.**

**EDO:**

- a) Children At Play signs required for Connaigre Road area;
- b) Update on the summer student placements was provided;
- c) Still no response regarding the St. Pierre Meeting;

**Public Relations:**

- a) Walk Of Hope Event: June 17, 2017 at the Connaigre Arena. No charge to committee for rental;

**EPMC:**

- a) Will be meeting with the new Coordinator to outline what is required;

**Sunny Cottage Corp:**

- a) Assessment not received yet;

**Beautification Committee: No Report;**

Fire Dept:

- a) **Motion #17:055: G. Ollerhead/D. Jackman**  
**Resolved that the Mayor or Town Superintendent be given permission to attend the Fire Fighter's Convention in August.**  
**In Favour: 5      Opposed: 0      Abstained: 0      Carried.**

Arena/Recreation:

HBIC:

- a) One apartment is now available to rent. Advertisement already being done;

OH&S: No Report;

Other:

- a) Meetings for Summer:  
June 20, 2017;  
July 18, 2017;  
August 15, 2017;  
September 12, 2017;

With no further business, the meeting adjourned at 9:00 p.m. Motion for adjournment by Mayor Roy Drake and seconded by Deputy-Mayor Georgina Ollerhead.

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Roy Drake  
Mayor

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Bernice Herritt  
Clerk/Manager

**CORRESPONDENCE REPORT**

	Regarding	Action
89B Main Road North	Asking if the Town is investing in new quad trails;	
Service NL 17 Bay d' Leau Drive	Food establishment to sell live lobsters has been approved;	
Regional Aqua Centre	Information on aquaculture and marine training;	
Budgell's Equipment Ltd. Main Road North Project Water pooling issue;	Response to letter forwarded informing that they do not accept any responsibility for the current issues with the Main Road North Project;	
Incident Safety Officer Training	Request from the Fire Chief for reimbursement of loss wages to attend training	Request denied. Their annual budget for 2017 is to be used for this purpose;
2017 Municipal Election	<p><b><u>Motion # 17:056: D.</u></b>  <b><u>Stewart/G. Ollerhead</u></b>  <b>Resolved that there will only be one nomination day for the upcoming Municipal Election.</b>  <b>Resolved that there will be one day for an Advance Poll.</b>  <b>Resolved that Tanya Rogers be appointed as the Alternate Returning Officer.</b></p> <p><b><u>In Favour: 5</u></b>    <b><u>Abstained:0</u></b>  <b><u>Opposed:0</u></b>    <b><u>Carried.</u></b></p>	