

**Regularly Scheduled Meeting
November 21, 2017
Town Office – 6:00 p.m.**

Attendance: Georgina Ollerhead Donald Stewart Roy Drake
 Lloyd Jensen Jordan Tibbo Dan Jackman

Absent: Bernice Herritt, Bernetta Delaney

Also Attending: Tanya Rogers & Palmer Strowbridge

The meeting was called to order by Mayor Ollerhead and welcomed Fire Chief Anthony Casey and Deputy Chief Brian Pierce.

Guest: Fire Chief Anthony Casey and Deputy Chief Brian Pierce:

Chief Casey requested to attend the meeting to provide the Fire Chief's Annual Report for 2017 as follows:

- Three (3) new members have joined the Department this year; bringing the total membership up to 29;
- The Department purchased an App that allows Fire Fighters to receive calls through cell phones, therefore eliminating the need for pagers;
- The Department is in the process of training some members in Fire Fighter 1, once enough members are trained, the Department can be considered an offensive Fire Department;
- New bunker gear is required for Fire Fighter 1's, 6 have been replaced and funding is approved from the Rotary Club of GFW to purchase more;
- Chief Casey reminded council about the Fire Department Christmas banquet this Saturday;
- Chief Casey and Deputy Chief Pierce expressed their concern with a letter received from council regarding the Town's use of the pumper truck for non-fire related activities. Chief Casey and Deputy Pierce strongly oppose the decision of council in using this vehicle as it is 20 years old and this practice is not recommended by FES. Council agreed to discuss further and respond back to the Fire Department.

Guests left the meeting at 6:35.p.m. Next guest arrived at 6:40 p.m.;

Guest: Kay Ryan, Barry Group:

Mayor Ollerhead welcomed Mrs. Ryan to the meeting. Mrs. Ryan was invited to the meeting to provide council with an update on the fish plant, now that it is back in operation. Mrs. Ryan explained that a lot of work was done at the plant over the summer and right now, the plant is operating on one shift with plans to increase to two shifts once the well boat is operating. This will see 120 workers at the plant;

Mrs. Ryan also pointed out that any plans for investments at the plant (such as the meal plant) are on hold since Northern Harvest Sea farms is in the process of being sold and the Barry Group would need to know the plans/expectations of the new owners before investing in any new equipment or infrastructure. Mrs. Ryan feels that no matter who owns Northern Harvest after the sale is finalized, the plant will still be needed in Harbour Breton.

Discussion was held regarding the need for increased promotion of aquaculture related fields of study to high school students. There are a variety of fields involved in this industry, but enrollment in these fields is limited. Mrs. Ryan invited council to tour the plant, once the well boat is operating.

Mayor Ollerhead thanked Mrs. Ryan for meeting with council. *Guest left the meeting at 7:00.p.m.*

Mayor Ollerhead then asked if there were any additions to the Agenda as presented and circulated. Additional items noted for discussion throughout the meeting.

Motion #17-100: D. Jackman/D. Stewart

Resolved that the Agenda be adopted as presented, as circulated, with additional items included.

In Favour: 6

Opposed: 0

Abstained 0

Carried.

Minutes of November 7, 2017 were then presented for adoption by Mayor Ollerhead.

Errors/Omissions – November 7, 2017:

1. Page 2-Quarry Permits: Remove last sentence, "Suggests reviewing all subordinate quarry permits in the new year";
2. Page 2-CBCL Ltd: Remove "Once the figures are received" and replace with "If Approved";
3. Page 2-3 Man O War Brook: Remove "a" before several loads;

Motion #17-101: D. Stewart/J. Tibbo

Resolved that the Minutes of November 7, 2017 be adopted as presented, as circulated.

In Favour: 6

Opposed: 0

Abstained: 0

Carried.

Meeting with Marine Harvest on November 8, 2017: Review of notes provided;

Business Arising: Minutes of November 7, 2017:

1. ATV Regulations: Discussion/questions regarding the legality of allow ATVs/UTVs on the Town's roads. Hold off on the survey until more information is available. Invite Corporal Levy for another meeting to discuss further;

2. Request for meeting with Minister of Municipal Affairs: Request sent, no response to date;
3. Repairs required at the CYN building: Work has been completed;
4. Property on 133A Main Road North:

Motion #17-101: D. Stewart/J. Tibbo

Resolved that the Town would proceed with Section 404(f) of the Municipalities Act and inform the owner that the house is to be removed at their expense.

In Favour: 6

Opposed: 0

Abstained: 0

Carried.

5. Residents on 28 Magistrate's Hill Road: Letter to be sent reminding resident that a culvert is to be installed across driveway;
6. Bridge at Deadman's Cove: Will be repaired in the near future;
7. Resident of 16 Connaigre Road: Resident has been contacted by the appropriate authorities and has taken the required action to solve the issue;
8. Request for meeting with MP Scott Simms: Request sent, no response to date;
9. 12-14 Canada Drive: Quote received to remove the building. Contractor inquired about salvaging material from the building. Tender to be advertised publically in the new year seeking prices to dismantle the building while allowing the bidder to salvage as much material as desired.

Public Works/Town Superintendent:

Part of the PWC Report is attached to the Minutes.

Applications to Build:

1. Resident of 12 Jersey Avenue: Application for extension to residence (11' x 18'), approved;

Economic Development Officer Report:

- CEEP project started on Monday at the cemetery on Rocky Point Road, 3 participants approved;

Finance Committee Report:

- Financial Report – November 14, 2017:
 - Report to be provided at Finance meetings showing year-to-date amounts paid to vendors;
 - Budget meeting scheduled for November 23, 2017 to be postponed to November 30, 2017;

Motion#17-102: D. Jackman/J. Tibbo

Resolved that the Finance Report of November 14, 2017 be adopted as presented, as circulated and reviewed.

In Favour:6

Opposed:0

Abstained:0

Carried.

Correspondence:

1. Waste Management Coordinator: Informing the Town that the Provincial Government is considering *appointing* the Chairperson of the RSB by an "Independent Appointments Commission" as opposed to the Chairperson being elected by the Directors of the RSB. Letter to be written to Minister of Municipal Affairs opposing this decision;
2. Exchange of land near the Arena: No update;
3. Adventure Central NL: Seeking expressions of interest for At-Large Representatives; Inquire as to what is involved with this position, how often they meet, who covers travel expenses, etc.
4. Service NL: Deficiencies from inspection of wheelchair lift at the arena; Arena workers are taking care of this. Contact MHA and MP regarding funding for a new lift;
5. Resident expressing concern with ATV's riding on the boardwalk: Acknowledged;
6. LOL Lodge: Requesting the Town provide maintenance (grading) to the Lodge parking lot; Councillor Drake will take care of this;

Public Relations:

- Mayor and 2 Councillors attended the Remembrance Day ceremony on November 11;
- Mayor signed the Bullying Awareness proclamation;
- Mayor attended Tree Canada ceremony at St. Joseph's School;
- Town's Christmas Social is December 2, 2017 at the Hotel;
- Mayor Ollerhead provided an update on the results of the Regionalization survey that was conducted at the AGM; Copy to be placed in folders for next meeting;
- Council received a thank you card from Resident on 3 Man O War Brook for work completed to his driveway;

EPMC:

- Flooring at the daycare has been fixed;

Sunny Cottage Corporation:

- Thornhill's Bus picked up the woodwork in St. John's today;

Beautification Committee: No Report;

Arena/Recreation:

- In the process of purchasing new software for TV bingo; need to contact Eastlink to have a switch installed;
- Bingo workers to have Christmas supper as in previous years;
- Gyproc to be installed around new duct work in the bingo room;
- Computer donated to the arena still not working, Councillor Tibbo will look at;

HBIC: No Report;

Fire Department:

- Agreed to invite Fire Chief Casey back for another meeting to discuss the issues with the Town using the pumper;

OH&S:

- Palmer and Theodore completed Fall Arrest training;
- George and Derrick completed Confined Space training;
- Next meeting to be held in early December 2017;

Other:

1. Area near Freshmart: Rocks to be removed from road/side of the road;
2. DFA: Letter to be sent to MHA Tracey Perry inquiring as to why the Fisheries Officer is not working now that the plant is up and running;
3. MCW Applications:

Chlorine Booster Station: Quote received

Motion#17-103: D. Jackman/D. Stewart

Resolved that the Town of Harbour Breton would request an Approval To Borrow from the Canadian Imperial Bank of Commerce, the amount of \$59,000.00. The said loan to be used as the Town's portions towards the Municipal Capital Works 2018-2019. Term of loan for 8 years, with a 8 year amortization period.

In Favour: 6 Opposed:0 Abstained:0 Carried.

- Landslide Remediation: Town's engineer recommends applying for funds to conduct a geotechnical study on the area. Email sent to engineer to proceed with the quote for the Bin-wall, not the study. Measurements to be sent to engineer in the morning;

Motion#17-104: J. Tibbo/D. Jackman

Resolved that the Town of Harbour Breton would submit an application to the 2018-2019 Municipal Capital Works Program to construct a Bin-wall in the area of the landslide. The Town will pay its 10% of this project through its own funds.

In Favour: 6 Opposed: 0 Abstained: 0 Carried.

4. Garbage Collection Contract:

Two tenders were received for the Garbage Contract:

	Year 1	Year 2	Year3
Bakers Workshop	\$66,700.00	\$67,850.00	\$69,000.00
Palmer Strowbridge	\$72,220.00	\$72,220.00	\$72,220.00

Motion#17-105: D. Jackman/D. Stewart

Resolved that the tender for the Garbage Collection contract be awarded to Baker's Workshop for a three year term for the amounts stated above.

In Favour: 6 Opposed: 0 Abstained: 0 Carried.

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Motion for adjournment by Councillor Stewart and seconded by Councillor Drake.
Adjournment at 9:50 p.m.

Georgina Ollerhead
Mayor

Bernice Herritt
Clerk Manager