

**Regularly Scheduled Meeting
November 7, 2017
Town Office – 6:30 p.m.**

Attendance: Georgina Ollerhead Donald Stewart Roy Drake
 Bernetta Delaney Lloyd Jensen Jordan Tibbo

Absent: Dan Jackman

Also Attending: Bernice Herritt, Tanya Rogers, Palmer Strowbridge

The meeting was called to order by Mayor Ollerhead. Then she asked if there were any additions to the Agenda as presented and circulated. Additional items noted for discussion throughout the meeting.

Motion #17-095: R. Drake/D. Stewart

Resolved that the Agenda be adopted as presented, as circulated, with four (4) additional items included.

In Favour: 6 Opposed: 0 Abstained 0 Carried.

Minutes of October 24, 2017 were then presented for adoption by Mayor Ollerhead.

Errors/Omissions – October 24, 2017: N/A

Motion #17-096:B. Delaney/R. Drake

Resolved that the Minutes of October 24, 2017 be adopted as presented, as circulated.

In Favour: 6 Opposed: 0 Abstained: 0 Carried.

Business Arising: Minutes of October 24, 2017:

- ATV Regulations:

Motion #17-097: D. Stewart/J. Tibbo

Resolved that the Town would prepare a survey to the public seeking their opinion on whether or not the town should adopt ATV Regulations, which would permit the residents to use their ATV on the town's streets. Link to the town's website for the survey and the survey be put in the post office boxes. Deadline to submit the surveys is January 15, 2018.

In Favour:6 Opposed: 0 Abstained: 0 Carried.

- AMEC Geotechnical Survey:

Not much to report, other than the area in question is not hazardous;

- Request to meet with Mr. Bill Barry:

Mr. Barry is unable to meet, but suggested to meet with Ms Kay Ryan. Request to be sent to Ms. Ryan;

- Resident on 3 Man O War Road:
Site visit to area to determine what the resident is requesting. Suggests that a several loads of red head rock would be required to widen out the area in question;
- Town's Quarry Pit - Behind the Arena:
Site visit to area was done. A long term plan for future development in this area need to be done. Suggests reviewing all subordinate quarry permits in the New Year;
- CBCL Ltd. – 2018 Municipal Capital Works:
To date, CBCL haven't got the estimates for the two proposed MCW applications. Once the figures are received, the Town intends to pay their share of 10% cost for the Land Slide Remediation Project & borrow the 10% for the Chlorine Booster Station;
- Meeting Request:
Meeting with Minister of Municipal Affairs to discuss the MCW for 2018;
- CYN:
Requesting assistance with several items that need to be completed at the CYN building. As per the rental agreement, the town is not responsible for these items;

Public Works/Town Superintendent:

Town Superintendent brought up issues surrounding his job, unionized employees, etc.

Part of the PWC Report is attached to the Minutes.

Applications to Build: n/a

Economic Development Officer Report:

Finance Committee Report:

- Report deferred to next meeting;

Correspondence

- UFCW Canada:
Response to a memo sent to George Drake & Palmer Strowbridge concerning the vacation leave issue;
- Municipal Assessment Agency Inc:
Ballot for Central Director

Motion #17:098: D. Stewart/B. Delaney

Resolved to select Rob Canning as the town's choice for the Central Director with the MAA.

In Favour: 6

Opposed: 0

Abstained: 0

Carried.

- Tax Sales – Vacant Properties:
Check the Municipalities Act to determine which section of the Act applies to dilapidated property on 133A Main Road North;
- Councillor Orientation Training:
Deputy-Mayor Delaney agreed to attend the training session in GFW on Nov. 25, 2017;
- Water Issue on Magistrate's Hill Road:
A reminder letter to be sent to two residents on Magistrate's Hill Road regarding the culverts that were supposed to be installed in 2016;

Public Relations:

- Mayor Ollerhead attended the following:
 - MNL AGM & the Premier's Forum in Corner Brook;
 - Tourism Session in St. Alban's;
 - Reminder of the Remembrance Day Ceremony;

EPMC:

- Meeting to be scheduled soon;

Sunny Cottage Corporation: No Report;

Beautification Committee: No Report;

Arena/Recreation:

- A new computer is needed at the Arena;
- A 3 month gym pass be given to individual in exchange for a stereo for the center;
- Fun Skate requesting to share ice time with minor hockey;

HBIC: No Report;

Fire Department:

- Use of Unit 5 Vehicle:

Motion #: 17:099: B. Delaney/J. Tibbo

Resolved that the Town would be permitted to use Unit # 1 Vehicle for Council work, when required.

In Favour: 6

Opposed: 0

Abstained: 0

Carried.

- Rescue Rural Unit:
Discussion on whether to include a factory hitch on the new RRU. This would be the Fire Dept's decision and at their cost;

OH&S: No Report;

Other:

- Access to the Gazebo at Deadman's Cove needs to be fixed prior to the Winter;
- A letter to be sent to owner of business located on 16 Connaigre Road expressing concerns when a parcel of land was cleared, there was an encroachment on a 15 meter easement of a body of water;
- A letter to be sent to Scott Simms concerning the fact that when an individual retired from Fisheries & Oceans, there was no replacement;

Motion for adjournment by Deputy-Mayor Delaney and seconded by Councillor Tibbo.
Adjournment at 10:20;

Georgina Ollerhead
Mayor

Bernice Herritt
Clerk Manager