

Business Arising: Minutes of October 10, 2017:

1. MNL AGM: Mayor Ollerhead will be attending;
2. Committee & Liaisons: Committee members & Liaisons were reviewed;
3. Garbage Collection Contract: Contract expires February 28, 2018. Tender to be issued commencing March 1, 2018, for a three year term with the option to buy out after 2 years. Several specs regarding vehicles to be removed from tender;
4. Accident: No update;
5. Seasonal Equipment Operator: Employee will be re-hired starting January 1, 2018. Mayor, Clerk and Superintendent to meet with employee prior to commencement of employment to discuss issues that arose from his last employment with the Town;
6. Letter sent regarding MCW application: No response to date;

Public Works/Town Superintendent:

Part of the PWC Report is attached to the Minutes.

Applications to Build: n/a

Town Superintendent left the meeting at 8:26pm.

Economic Development Officer Report:

1. Site Specific Safety Plan required by the Dept. Of Transportation and Works was presented for review and approval;

Motion #17-091: D. Jackman/D. Stewart

Resolved that the Site Specific Health & Safety Plan for the pick up of ice control materials from the Dept. of Transportation and Works Depot be approved;

In Favour: 7 Opposed: 0 Abstained: 0 Carried.

2. CEEP Update: MHA Tracey Perry informed that allocations will be made soon;

Finance Committee Report:

- Report of October 17, 2017 was presented for review and adoption by Mayor Ollerhead;
- Residents of 16 Church Hill Road: Requesting the Town review the invoice sent regarding the recent water/sewer job completed at his residence;

Motion #17-092: J. Tibbo/D. Jackman

Resolved that the Town would share the cost of the recent water/sewer job completed at 18 Church Hill Road with the resident.

In Favour: 7 Opposed: 0 Abstained: 0 Carried.

- Next finance meeting schedule for November 14, 2017;
- Budget Meeting scheduled for November 2, 2017 at 5:00 p.m.;

Motion #17:093:D. Jackman/B. Delaney

Resolved that the Finance Committee Report be adopted, as presented.

In Favour: 7

Opposed: 0

Abstained:0

Carried.

Correspondence

1. MNL: The Town has been chosen to participate in the Premiers Forum on Local Government on November 1, 2017 in Corner Brook. Mayor Ollerhead will attend;
2. Geotechnical Report submitted by Amec Foster Wheeler: Inform Amec that the Town is not satisfied with the report received as it is lacking in geotechnical content;
3. 2018/2019 Capital Works: Deadline is November 30, 2017. Agreed to submit applications for the following:
 - a. Chlorine Booster Station at Canada Drive/Causeway Drive (inform the Department that this application and the Thanksgiving Rainstorm Project are for the same area and costs can be reduced if completed simultaneously);
 - b. Retaining wall in the area of 23 South Side Drive;

Motion #17-094: D. Jackman/B. Delaney

Resolved that the Town will submit applications to the 2018/2019 MCW program for a Chlorine Booster Station at Canada Drive/Causeway Drive and a retaining wall in the area of 23 South Side Drive.

In Favour: 7

Opposed: 0

Abstained: 0

Carried.

Due to problems encountered with last year's applications, Council would like to see the applications before it is submitted;

The Town's Engineer to be asked to come in town as soon as possible to look at/price the above jobs, as well as a few other issues (water issues near 30A South Side Drive and on Little Bay Place.

4. Department of Municipal Affairs: Councillor Orientation scheduled for November 8, 2017 at the arena from 9:00am-4:30pm. Inform the Department that, due to session being held on a week day, our Councillors are working and will not be able to attend;
5. Resident of 228 Canada Drive: Letter requesting a sign be placed in the area due to speeding drivers. Inform resident that the Town has met with the RCMP regarding speeding and they will be monitoring the area;
6. Harbour Breton Lion's Club: Requesting a donation for the annual Santa Claus Parade. Donation to be made as in previous years. Remind Town Superintendant about floats;
7. Canadian Cancer Society: Requesting donation to their Give Today, Give a Night Campaign;

Motion #17-095: D. Stewart/L. Jensen

Resolved that the Town will donate \$100 to the Give Today, Give a Night Campaign.

In Favour: 7

Opposed: 0

Abstained: 0

Carried.

Public Relations:

- Mayor Ollerhead attended the Aquaculture Centre Open House in St. Alban's on October 18, 2017;
- Town's Christmas social will be held at the hotel on December 2, 2017;
- Mayor Ollerhead signed the Fire Prevention Week proclamation and accompanied the Fire Department for presentations at St. Joseph's School on October 17, 2017;

EPMC:

- Meeting to be scheduled for next week;

Sunny Cottage Corporation:

- Update provided on the restoration work being completed;
- Once the carpenter is finished in 3 weeks, the remaining work will be completed in the spring/summer;
- Check on the status of the woodwork being completed by Precision Industries;

Beautification Committee:

- Committee members are selling tickets on a STHIL Grass Trimmer and are collecting donations for memorial tulips;

Arena/Recreation:

- Workers have started installing the ice;

HBIC:

- Snow Clearing tenders are due tomorrow, October 25, 2017;

Fire Department:

- Application for a donation was submitted to and approved by The Rotary Club of Grand Falls-Windsor; amount to be announced;

OH&S:

- Next meeting will be held in early December;
- Training will be booked for various employees in the coming weeks;

Other:

1. Colleen Lambert of Conne River Tourism, Culture and Recreation will be forwarding information regarding the A&E Centre;
2. Barry Group: Mr. Barry to be invited to a meeting with council for an update on the plant. If he is unable to come to Harbour Breton, suggest he meet with Mayor Ollerhead when she is in Corner Brook next week.
3. The following items to remain on the agenda:
 - a. Strategic Plan;
 - b. Dump Attendant;
 - c. Cost of replacing water stops;

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With no further business, the meeting adjourned at 9:02 p.m. Motion for adjournment by Councillor Drake and seconded by Deputy Mayor Delaney.

Georgina Ollerhead
Mayor

Tanya Rogers
E.D.O