

**Regularly Scheduled Meeting
September 12, 2017
Town Office – 6:30 p.m.**

Attendance: Roy Drake Georgina Ollerhead Donald Stewart
Dan Jackman Fabian Manning

Absent: Lloyd Jensen
Palmer Strowbridge

Also Attending: Tanya Rogers & Bernice Herritt

Meeting called to order at 6:38 p.m. by Mayor Drake. Agenda was presented for adoption.

Motion #17:069:D. Stewart/G. Ollerhead

Resolved that the Agenda be adopted as presented, as circulated, with five(5) additional items included.

In Favour: 5 Opposed: 0 Abstained 0 Carried

Minutes of August 15, 2017 were then presented for adoption by Mayor Drake.

Errors/Omissions – August 15, 2017: N/A

Motion #17-070:G. Ollerhead/D. Jackman

Resolved that the Minutes of August 15, 2017 be adopted as presented, as circulated.

In Favour: 5 Opposed: 0 Abstained: 0 Carried.

Business Arising from Minutes of August 15, 2017:

***Capital Works Applications:** To date, Council has not been notified whether or not our Capital Works applications have been approved. Clerk to follow up;

*** Thanksgiving Rainstorm Project:** Currently, the plans/specs are being reviewed by the Dept., prior to tender call;

****Councillor Fabian Manning left the meeting at 7:15 p.m. during the discussion of the following two Tenders. ****

Job #10, Provide Asphalt:

One tender received from Dynamic Construction to provide asphalt to various locations throughout the Town in the amount of \$34,487.35.

Motion# 17:071: D. Jackman/R. Drake

Resolved to proceed with the asphalt tender in the amount of \$34,487.35, taxes incl.

In Favour: 4 Opposed: 0 Abstained: 1 Carried.

Job #11: Install Culvert on Bay d' Leau Drive:

One tender received from Dynamic Construction for the installation of a culvert on Bay d' Leau Drive in the amount of \$2,742.75, taxes included.

Motion #17:072:D. Stewart/D. Jackman

Resolved to proceed with the culvert tender in the amount of \$2,742.75, taxes included.

In Favour: 4

Opposed: 0

Abstained: 1

Carried.

****Councillor Manning returned to the meeting at 7:25 p.m. ****

Public Works/Town Superintendent:

Part of the PWC Report is attached to the Minutes.

Applications to Build:

Resident - 17A Main Road North: Removing one shed & extension to another (8');
Recommends approval;

Resident - 12 Connaigre Road: Storage Shed (20'x24'). Recommends approval;

Economic Development Officer Report:

1. CYN: Request to have a key to the Bingo Room to be able to put videos on their Community Channel. Permission granted as long as there's a staff members available;
2. Recycling Building: EDO to follow up with Herb & MMSB;
3. St. Pierre Meeting: Meeting has been cancelled. Recommends a letter be drafted outlining the town's interest in the new ferries;

Finance Committee Report:

- Allocation of funds:

Motion# 17:073: G. Ollerhead/D. Jackman

Resolved to allocate sixty thousand dollars (\$60,000.00) in a separate GIC, which will be used to purchase a new vehicle for the Fire Department. (Rural Rescue Unit). Furthermore, Loan # 89-23752, Freightliner Truck in the amount of \$58,991.81 to be paid off and \$155,00.00 be allocated in the current GIC.

In Favour: 5

Opposed: 0

Abstained: 0

Carried.

- Rural Response Unit:
Motion: 17:074: F. Manning/D. Stewart
Resolved to proceed to order the Rural Response Unit based on quote dated August 25, 2017 from Camions Carl Thibault Inc., as per Government of NL specs in the amount of \$119,523.00, plus applicable taxes.
In Favour: 5 Opposed:0 Abstained: 0 Carried.

- Basques Rowers Event: Cost of event was reviewed;

- A/P paid on August 23, 2017:
Motion # 17:075:G. Ollerhead/D. Stewart
Approval for the above noted accounts payables.
In Favour: 5 Opposed: 0 Abstained: 0 Carried.

- Bank Balance & Accounts Payables-September 12, 2017:
Motion#17:076: F. Manning/D. Jackman
Resolved to approve the A/P in the amount of \$22,263.35.
In Favour: 5 Opposed: 0 Abstained: 0 Carried.

Motion #17:077:R.Drake/D. Jackman
Resolved that the Finance Committee Report be adopted, as presented.
In Favour:5 Opposed: 0 Abstained:0 Carried.

CORRESPONDENCE REPORT: (Attached)

- **Public Relations:**
 1. Food First NL: Update provided by Deputy-Mayor Ollerhead on a meeting/conference call regarding food and the health of our community. Food First NL will be partnering with three communities in the Coast of Bays Region to look at the factors impacting access to healthy food, & support the creation of programs in each community that will address local challenges accessing food;
 2. Sexual Violence Awareness Week – September 10-16, 2017: Proclamation signed by Mayor Drake & published on town’s fb page;

- **EPMC:**
 1. The financial report on the Elliott Premises will be available at the next regular meeting;

- **Sunny Cottage Corp:**
 1. Update provided on the Cottage's renovations currently ongoing;

- **Beautification Committee:**
 1. Un-veiling & dedication of the Cottage Hospital Memorial to be held on September 20, 2017;

- **Arena/Recreation:**
 1. Kitchen ventilation needs to be installed;

- **HBIC:** No Report;

- **Fire Dept:** No Report;

- **OH&S:** No Report;

With no further business, the meeting adjourned at 8:35 p.m. Motion for adjournment by Councillor Ollerhead and seconded by Councillor Jackman.

Roy Drake
Mayor

Bernice Herritt
Clerk/Manager