

**January 21, 2020  
Town Office – 6:30 p.m.**

**Attendance:** Georgina Ollerhead      Dan Jackman      Bernetta Delaney  
Donald Stewart      Lloyd Jensen      Jordan Tibbo (7:15)

**Also Attending:** Bernice Herritt, Palmer Strowbridge & Tanya Rogers

**Absent:** Roy Drake

Mayor Ollerhead called the meeting to order at 6:30 p.m. & asked if there were any additions to the Agenda, as presented and circulated. No additional items.

**Motion #20:001:BernettaDelaney/Dan Jackman**

**Resolved that the Agenda be adopted as presented, as circulated, with any additional items included.**

**IN FAVOUR:5      ABSTAINED:0      OPPOSED: 0      CARRIED.**

**Errors/Omissions: N/A**

**Motion #20:002:Donald Stewart/Lloyd Jensen**

**Resolved that the Minutes of December, 2019 be adopted as presented as circulated.**

**IN FAVOUR:5      ABSTAINED: 0      OPPOSED:0      CARRIED.**

**Business Arising: Minutes of December 17, 2019: N/A**

**Public Works/Town Superintendent Report: (Attached)**

**Building Applications:**

1. **38 Spencer's Brook Road:**

Application for the construction of a two storey guest apartment (30'x30'), on Lot #6, Spencer's Brook Road.

**Motion#20:003:Georgina Ollerhead/Donald Stewart**

**Resolved that the above application be approved, subject to the condition that this proposal will have to be advertised as per the Town's Municipal Plan, Development Regulations # 30.**

**Notice of the application to develop a 'discretionary use' in the RMD Zone will be posted allowing persons affected to respond.**

**IN FAVOUR: 5      ABSTAINED:0      OPPOSED:0      CARRIED.**

2. **2 Beaver Pond Road:**

Application for a permit to operate a 'home based business' for the purpose of a 'nail salon':

**Motion#20:004:Bernetta Delaney/Lloyd Jensen**

**Resolved that the above application be approved, subject to the condition that this proposal will have to be advertised as per the Town's Municipal Plan, Development Regulations # 30.**

**Notice of the application to develop a 'discretionary use' in the RMD Zone will be posted allowing persons affected to respond.**

**IN FAVOUR:5      ABSTAINED:0      OPPOSED:0      CARRIED.**

3. 63 Harbour Drive:  
Requesting permission to 're-open' home based business for pet grooming that was previously approved in 2014.  
**Motion#20:005:Georgina Ollerhead/Dan Jackman**  
**Resolved that the above request be approved.**  
**IN FAVOUR:5                    ABSTAINED:0                    OPPOSED:0                    CARRIED.**

**CORRESPONDENCE:**

1. Environment Canada/Flow Monitoring:  
Information initially received in 2018 from MNL informing that the town *must* continue to monitor effluent and submit the annual reports to Env. Canada. Due to the fact that BioMaxx has made us compliant, Env. Canada has not approached us thus far. **Note for discussion with M.P., Scott Simms;**
2. Space For Everyone:  
Clerk/Manager to review information;
3. Concerned Citizen:  
Expressing concern with the high salaries paid to MNL Staff & requesting a 'leadership review'. Mayor to take this correspondence to the next Joint Mayors Meeting;
4. Town's Civic Holiday for 2020:  
Monday, August 3, 2020 has been designated as the town's civic holiday for 2020;
5. 2020 Clean & Safe Drinking Water Workshop:  
March 24-26, Gander. Town Superintendent approved to attend;
6. Dept. of Fisheries/Land Resources  
28 Church Hill Road  
Application referral for a parcel of crown lands (0.065 hectares) for the purpose of 'existing shed'. Council has no objections to this application;
7. Office Space Request:  
Dept. of Transportation & Works seeking office space for an employee. Agreed to offer one of the upstairs offices at the cost of \$400/mth, with heat, light, & internet included.
8. Quarry Review/Quarry Inspection:
  - a). Monday, January 27 in Grand Falls/Windsor. Town Superintendent & Councillor Stewart will attend;
  - b). Inspection on the town's quarry has been completed. Report to follow;
9. 3 Church Hill Road:  
Snowclearing property damage claim. As per the snow/clearing regulations, item #:9, this claim will be denied;

10. Crown Lands Application:

Town's application for commercial development in area of Connaigre Arena has been received at the Crown Lands Office;

**Economic Development Officer Report:**

1. Items to be purchased for the Connaigre Fitness Center:
  - a). Two security cameras;
  - b). Two stand up fans;
  - c). Ad asking for a donation of a flat screen tv;
  - d). Mats;
  - e) Access keys to the fitness center for bingo staff also required;

Councillor Jordan Tibbo attended the meeting at 7:15 p.m.

**Finance Committee Report:**

1. A/Payables:

**Motion#20:006:Jordan Tibbo/Dan Jackman**

**Resolved to approve the Accounts Payables as per attachment to Minutes.**

**IN FAVOUR:6**

**OPPOSED: 0**

**ABSTAINED:0**

**CARRIED: 0**

2. GIC Funds:

Agreed to transfer funds to the Connaigre Arena's bank account;

**Liaison Reports:**

Public Relations:

1. Meeting scheduled with M.P., Scott Simms for Monday, February 10<sup>th</sup> at 6:30 p.m.;
2. Community Engagement Session will be held in St. Alban's on February 13, 2020;
3. Lions Club Speak Out & Awards Event will be held on February 22, 2020;
4. Agreed that the cost to purchase a video camera to be cost shared with the Town, Recreation & Fire Dept.;

EPMC: NO REPORT;

Sunny Cottage Corporation: NO REPORT;

Beautification Committee: NO REPORT;

HBIC:

1. Next meeting scheduled for Thursday, January 23, 2020;

Recreation/Arena:

1. Snow/clearing: Reminder to be sent to Arena Staff to keep the asphalt at the front door entrance snow/cleared and/or salted at all times;
2. Year End Report: Agreed that a year end report to be made available to the public once the Arena closes for this season;

3. Winter Carnival: Will be discussed at the Recreation's Commission meeting scheduled for Thursday, January 23, 2020;

Aquaculture: NO REPORT;

Beautification Committee: NO REPORT;

Occupational Health & Safety: NO REPORT;

Fire Dept:

1. Agreed that a letter be sent to the Fire Dept. outlining several issues that we are currently dealing with in relation to expenditures, etc.

Motion for adjournment by Councillor Bernetta Delaney & seconded by Councillor Jordan Tibbo.  
Adjournment at 7:55 p.m.

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**Georgina Ollerhead – Mayor**

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**Bernice Herritt – Clerk/Manager**