

Tuesday, October 18, 2022
Town Office – 6:30 p.m.

Attendance: Lloyd Blake Roy Drake Fabian Manning
 Loretta Abbott Don Stewart Neil Bond

Also Attending: Tanya Rogers Jody Soper

Absent: Colby Whittle

Mayor Blake called the meeting to order at 6:35pm. He then asked if there were any additions to the Agenda, as presented and circulated.

Motion #22-138: N. Bond/D. Stewart

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 6 Abstained:0 Opposed: 0 Motion Carried.

Meeting of October 5/6, 2022:

Errors/Omissions: n/a

Motion #22-139: N. Bond/R. Drake

Resolved that the Minutes of October 5/6, 2022 be adopted as presented, as circulated.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of October 5/6, 2022:

1. Route 360 Forest Fire Expenses: Expenses have been submitted through MHA Loveless's Office. Agreed to pay the outstanding invoices;
2. Elliott Drive – One written and one verbal comment received. Due to the safety concerns involved with accessing Elliott Drive on the hill side, agreed not to make it a one way street. It was also agreed to inform the daycare that the parking area near the daycare door is to be used as a drop off area and the daycare staff are to park at the bottom.

Motion#22-140: L. Abbott/D. Stewart

Resolved to rescind motion #22-117 and replace with the following:

Resolved that the speed limit on Elliott Drive will be reduced to 20km/hour and that speed bumps can be installed in the spring.

In Favour: 6 Abstained: 0 Opposed: 0 Motion Carried.

3. Email Address – Information on set-up and temporary passwords provided;
4. 7-9 Elliott Drive – Owner will forward a copy of the deed/survey when he returns from working away;
5. 11 Spencer's Brook Road – Mayor Blake is still attempting to get in contact with the resident;
6. 86 & 88 Main Road North – Letters with an order to remove the remains of the properties has been sent to both owners with a November 18th deadline;
7. Cleaning Tender – Individual accepted the position. Waiting on code of conduct before she begins;
8. Fall Training Schedule – Date and times registered provided;
9. Asphalt Recycler – Agreed to proceed with Motion #22-128 and purchase the new recycler;
10. Lift Station Pumps – One pump has been repaired and received, waiting on the second one;
11. 9 Bay View Road – Application for a Domestic Sawmill. Deadline for comment, was 12 noon on October 14, 2022. No comments/objections were received. Application approved subject to the following conditions;
 - All sawdust is to be disposed of at the compost site;

- Hours of operation are from 7am-11pm daily;
- The area is to be kept clean and tidy at all times;
- Non-Commercial Use only;
- Material to be used for the sole use of the operator and not for sale;
- The Town has the right to revoke the permit at any time;
- The Permit is non-transferrable;

Motion #22-141: R. Drake/D. Stewart

Resolved that permission be granted to resident of 9 Bay View Road to operate a domestic sawmill subject to the conditions listed.

In Favour: 6

Abstained: 0

Opposed:

Motion Carried

12. Waste Management – Letter has been sent to Minister Davis informing of the Town’s decision to proceed with the Provincial Waste Management Strategy;
13. Municipal Infrastructure – Email from Meridian Engineering regarding funding approved.
2023-2024 Applications: Estimates to be obtained on 2 projects. Canada Drive Water and Sewer Upgrades (Robins to Sagona Drugs) and the Causeway Bridge.
14. Emergency Preparedness Plan - Copy of current plan provided for review. Town Manager to update names and numbers in the plan and send current equipment list to the various groups to be updated. Meeting to review the plan to be scheduled;
15. Meet and Greet – Rather than hosting meet and greets, it was agreed to ask EDO to prepare welcome packages for new residents;
16. Christmas Supper – Scheduled for December 17th at the Southern Port Hotel;

Public Works/Town Superintendent Report: Attached;

Building Applications: n/a

Correspondence:

1. Exploits Chamber – Informing that the Town has been nominated for the Ambassador Award category of the 22nd Annual Business Excellence Awards and Hall of Fame Induction. Mayor Blake will be attending the luncheon on October 20, 2022;
2. Miles for Smile Foundation – Requesting the Town Proclaim October to be Child Abuse prevention Month. Approved;
3. Municipalities NL – Requesting a sponsorship contribution toward the Central Hospitality Night and the 2022 MNL Conference;

Motion #22-142: R. Drake/D. Stewart

Resolved that the Town will provide a \$200.00 sponsorship to Municipalities NL for the Central Hospitality Night at the MNL Conference.

In Favour: 6

Abstained: 0

Opposed:

Motion Carried

4. Disclosure Statements – Annual Statements to be completed and submitted to the Town Manager;
5. TRIO – Information provided on date and time of the Fall Caucus Meeting.
6. Sock it for Sick Kids – Merchandise sale fundraiser. Not at this time.
7. Office of The Premier – Thanking the Town for their efforts during the forest fires;
8. 9A Keepings Point – Complaint regarding the condition of the road in front of his house. The road was graded earlier in the day;

Economic Development Officer Report: n/a

Finance Committee Report: Meeting to be scheduled in early November;

Liaison Reports:

1. Public Relations:
 - Mayor Blake took part in the weekly call with Central Health;
 - Councillor Stewart attended the Community Assessment Tool meeting with Central Health on October 13th;
2. Elliott Premises:
 - Town workers repaired the top trim boards but the lower boards need to be replaced as well. Seek out a carpenter to do;
3. Sunny Cottage: n/a
4. Recreation:
 - Antenna for radio bingo has been replaced, broken one to be sent for repairs as backup;
5. Arena:
 - The Take Charge grant received in the past is not available at the moment. Estimate (based on previous replacement) provided to replace lighting over the bleachers. Deputy Mayor Drake to check on prices of lights;
 - Credit of \$412.85 received for the electrical work at the arena. Hold off on paying until we hear from the Contractor again;
 - CIMCO is scheduled for start up on October 24, 2022;
 - Rental Rates (non-Minor Hockey) will be increased to \$120.00/hour;
 - Anthony Augot accepted the Arena Manager position;
 - Agreed to advertise for a part-time worker for 20-25 hours/week. Deadline to apply is Friday October 21st at 4:30pm;
 - Emissions Test was performed on the Zamboni. Level exceeded the limit. Recommend changing the oil and spark plugs and do the test again.
 - One of the Town workers will assist with laying the ice;
 - Batteries and pads for AED ordered;
 - Balance on budgeted amount to be paid for startup (\$20,000);
6. HBIC: n/a
7. Aquaculture: n/a
8. Occupational Health & Safety: n/a
9. Beautification Committee: n/a
10. Fire Dept:
 - Vehicle Accident – Fire Fighter is proceeding with his own insurance;
 - The pump on Pumper #3 is leaking and may have to be sent to Bishop Falls for repairs;
 - Fire Department feels the Town should have paid the bill to have the new Fire Truck repaired. Determine the amount that was paid for the next meeting;
 - Third quarter budgeted amount to be paid(\$10,000);
 - Duties of the Executive – see changes. Motion for adoption;

Motion #22-143: D. Stewart/L. Abbott
Resolved to adopt the Duties and Election of the Executive Committee as submitted.
In Favour: Abstained: 0 Opposed: 0 Motion Carried

Other:

1. Boat in Man-O-War Parking Lot – Owner to be asked to move the boat. Suggest that the boat can be stored at the old Town Garage site.

Motion for adjournment by Councillor Bond & seconded by Drake. Adjournment at 8:50 pm.

Lloyd Blake – Mayor

Tanya Rogers – Town Manager