

**Tuesday, September 10, 2024**  
**Town Office – 6:30 pm**

**Attendance:** Roy Drake Loretta Abbott Fabian Manning  
Don Stewart Colby Whittle Neil Bond

**Also Attending:** Tanya Rogers Ed Keeping

**Absent:** Lloyd Blake

Deputy Mayor Drake called the meeting to order at 6:36 pm and asked if there were any additions to the Agenda, as presented and circulated.

**Motion #24-110: N. Bond/F. Manning**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Meeting of August 27, 2024:**

**Errors/Omissions:**

1. Page 2, Correspondence #4 – “would retain ownership” to read “could obtain ownership”;

**Motion #24-011: D. Stewart/C. Whittle**

**Resolved that the Minutes of August 27, 2024 be adopted as presented, as circulated.**

**In Favour: 6                      Abstained: 0                      Opposed: 0                      Motion Carried.**

**Business Arising: Minutes of August 27, 2024:**

- a) 4 Jensen’s Lane:
  - a. Letter prepared by Stewart McKelvey reviewed and approved to be sent;
  - b. No response from Hydro on removal of the No Trespassing sign;
- b) Capping and Culverts (Bay d’Leau) – Bay d’Leau is complete, other patching in progress. Obtain price on patching the Town Office parking lot;
- c) Gas Tax Project (Beaver Pond Road) – Complete;
- d) 15 South Side Drive – No update from the Insurance Company;
- e) Proposed South Coast Fjords National Marine Conservation Area (NMCA) – Mayor Blake contacted Minister Loveless and MP Clifford Small regarding a meeting. Agreed to meet the next time they are in the area. Mr. Tim Kennedy of the Canadian Aquaculture Industry Alliance reached out to Councillor Manning and informed that the Alliance is hiring an individual to deal with this issue. The Alliance recommends communities request more public consultation on the matter. Mr. Kennedy is sending the Town information that can be sent to the Joint Mayors;
- f) CIBC (COBWM GIC) – Waiting on Mayor Steve Crewe’s signature;
- g) New Dump Truck – Tender/Spec have been sent to three suppliers. Deadline for submissions is September 20, 2024;
- h) Freightliner Tender – Review of tender prepared. Remove fuel rail is leaking and add that the truck is not running;
- i) 11 Tibbo Crescent – Around the property has been cleaned up. Outside the fence has not been done;
- j) Security Cameras - Town Office – Deputy Mayor Drake is still looking into;
- k) 113A Main Road North – Letter sent, no response to date;
- l) Heritage Sites Map – Revised proof reviewed and approved. Agreed to proceed with ordering;
- m) St. Joseph’s Church Driveway – Contractor is aware of the damage and will repair when asphalt work is done on the Bay d’Leau Project;

**Public Works/Town Superintendent Report (attached):**

**Building Applications:** n/a

**Correspondence/New Business:**

1. MNL – Housing Capacity Building Officer, Ben Noseworthy, requesting a meeting during September 23-25 to discuss opportunities for housing in Harbour Breton. Agreed to meeting on the 23<sup>rd</sup> or 25<sup>th</sup>;
2. Transportation and Infrastructure (Causeway Bridge project) – Four technical proposals submitted to be reviewed and evaluated. Agreed to reach out to Tom Kendall, Exploits Engineering or Meridian Engineering for a price for them to review and make recommendation;
3. UFCW – Leave of Absence request for George Drake to attend training on October 9-11. Approved;
4. Product Care – Informing that all paint collection centres must register with Transport Canada’s TDG Client Identification Database. Since the service has not been used by residents, agreed to discontinue as a collection site;
5. Service NL – Approval for the Lion’s Club Extension, subject to Fire and Life Safety conditions;
6. Health & Community Services – Suggesting ways the Town can support internationally trained health care workers when they come to Harbour Breton. EDO to send welcome package to the Nurse that recently moved to Town;
7. Water Resources – Proper Handling of Chlorine being offered in Deer Lake on October 9<sup>th</sup>. Agreed the Superintendent and one other outside worker will attend. Hotel to be booked for one night;
8. Adventure Central – Advertising opportunity in this Year’s Advertorials. Agreed to proceed with a level 1 for the Gun Hill Hiking Trail ad at a cost of \$250.00 in the Hiking Advertorial;

**Motion #24-012: D. Stewart/L. Abbott**

**Resolved that the Town will purchase a level one ad in Adventure Central’s Hiking Advertorial at a cost of \$250.00.**

**In Favour: 6**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

9. BioMaxx – Inquiring if the Town would like to be added to their list for them to complete the Town’s Transitional Authorization. Agreed to be added to the list;
10. Parking on South Side Dr. – Complaint regarding a close call in the area of 24 South Side Drive as a result of a truck being parked on the blind turn. Superintendent to determine if there is a suitable location for no parking signs to be installed;
11. Exploits Chamber – Advertising opportunity on the Small Business Week 2024 placemat. Not at this time;
12. Residents of Bay d’Leau – Requesting to attend a council meeting to discuss the road going to 113A and 115A Bay d’Leau Drive. Letter to be written informing residents that the Town will look further into what is involved with paving this road as there will be culverts and ditching required. The location of water/sewer lines will also need to be determined and all this will involve hiring an engineer. Residents can still attend the next meeting if desired;
13. RJG Construction – Inquiring if there is a permit required for the wharf repairs being carried out. No permit required at this time;
14. Employee Severance – Employee will receive severance as a salary continuance for 16 weeks. Agreed to hold off on accessing the GIC funds until the end of the 16 weeks;

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15. Atlantic Canada Water and Wastewater Associations – Offering a Metrology, Basic-Repair-Calibration course in Corner Brook and St. John’s. Not at this time;
16. Trail Grant – EDO to follow up on application for between the hills;
17. Municipal Affairs (Water Pressure Issue) –Agreed to contact All North Consultants for price on preparing an estimate for the Town to access the pond (“Cow Rump”) as a backup water supply;

**Economic Development Officer Report:**

- Splash Pad Update – Splash pad is completed. Dynamic Construction provided some stone for the area. Agreed to keep open until the end of the month;

**Finance Committee Report:** n/a

**Liaison Reports:**

2. Public Relations:
  - Council and staff attended a retirement supper for Ted Snook on September 6<sup>th</sup>, 2024;
3. Elliott Premises: n/a
4. Sunny Cottage:
  - Financial Report on the 2024 season to be provided at the next meeting;
5. Recreation:
  - Meeting with the committee was postponed in the spring. Agreed to arrange when they are available;
6. Arena:
  - Young’s Industrial – Quote provided on doing the startup when condensers are rebuilt vs. doing on a separate trip. Agreed to have the condensers rebuilt now and to have Young’s return on October 28<sup>th</sup> to do the start up in case there are any issues encountered with the rebuilds;

**Motion #24-013: C. Whittle/D. Stewart**

**Resolved that Young’s Industrial perform the arena start up at a cost of \$3763.50.**

**In Favour: 6**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

- Steel Doors to be installed before the arena opens;
  - Trim boards need to be repaired;
  - Curling – Agreed to order the paint and try for this season;
  - Arena is booked for the 4<sup>th</sup> Annual James Hynes Memorial Tournament, November 9-10<sup>th</sup>;
7. HBIC:
    - RV Park JCP – Waiting on participant approvals;
  8. Aquaculture:
  9. Occupational Health & Safety:
  10. Beautification Committee:
  11. Fire Dept:
    - Permit received from the Fire Services Division for Fire Chief Eric Hunt to install a red light and siren on his private vehicle;
  12. Health Care:
    - Next Municipalities meeting will take place on September 16<sup>th</sup>;

**Other:** n/a

**Outstanding Items requiring further Information:**

- Board Room Renovations – To be completed after the accessibility plan is complete;
- Barry Group –Tax Agreement expires February 19, 2025. Notification letter sent;
- Floating Docks – Further discussion in the fall;
- Annual Capital Repair & Expenditure Survey – Remove from agenda;
- 7-9 Elliott Drive – Remove from agenda.

Motion for adjournment by Councillor Bond & seconded by Councillor Whittle. Adjournment at 8:05pm.

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**Roy Drake – Deputy Mayor**

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**Tanya Rogers – Clerk/Manager**