

**Tuesday, September 24, 2024  
Town Office – 6:00 pm**

**Attendance:** Lloyd Blake Roy Drake Fabian Manning  
Don Stewart Colby Whittle Neil Bond

**Also Attending:** Tanya Rogers

**Absent:** Loretta Abbott Ed Keeping

**Guests:** Trent and Sandra Dominie & Paula Spencer

Mayor Blake welcomed the guests to the meeting. Guests requested to attend the meeting to discuss the dirt road off Bay d’Leau near their residences. The residents feel this road should be paved and were wondering if there was a plan/timeline in place to do so. Discussion was held regarding ownership of the road, the location of services, possible culverts and ditching required, etc. The Town explained that work needs to be done in the area to determine all this and that funding for such paving is limited. The Town committed to looking into doing this road over the next 3-4 years, as funding becomes available.

~~~~~ **Guests left the meeting at 6:23pm** ~~~~~

Mayor Blake called the meeting to order at 6:31pm and asked if there were any additions to the Agenda, as presented and circulated.

**Motion #24-114: D. Stewart/F. Manning**

**Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.**

**In Favour: 6      Abstained: 0      Opposed: 0      Motion Carried.**

**Meeting of September 10, 2024:**

Errors/Omissions:

**Motion #24-115: N. Bond/C. Whittle**

**Resolved that the Minutes of September 10, 2024 be adopted as presented, as circulated.**

**In Favour: 6      Abstained: 0      Opposed: 0      Motion Carried.**

**Privileged Meeting of September 10, 2024:**

Errors/Omissions: n/a

**Motion #24-116: F. Manning/R. Drake**

**Resolved that the Minutes of Privileged Meeting of September 10, 2024 be adopted as presented, as circulated.**

**In Favour: 6      Abstained: 0      Opposed: 0      Motion Carried.**

**Business Arising: Minutes of September 10, 2024:**

- a) 4 Jensen’s Lane: Owner had requested a meeting to discuss. Mayor Blake and Councillors Stewart and Whittle met with them on September 23<sup>rd</sup>. The owners stated that some items have been removed and other items will be removed but there are 8 vehicles there that are either working or being worked on. Owners were asked to submit a write-up and pictures to the town, outlining what has been done, what will be done and what will remain at the location to see if the Town would be satisfied;
- b) Capping and Culverts (Bay d’Leau) – Two patches remaining. Will be completed when paving contractor returns in October;
- c) 15 South Side Drive – No update from the Insurance Company. Follow up;

- d) Proposed South Coast Fjords National Marine Conservation Area (NMCA) – No update from Minister Loveless and MP Small on meeting and information was not received from Canadian Aquaculture Industry Alliance. Item was discussed at the Joint Mayors meeting on September 22<sup>nd</sup>;
- e) CIBC (COBWM GIC) – Letter requesting redemption of the GIC has been sent to CIBC;
- f) New Dump Truck – Two tenders received to date. Inquiry made with the Public Procurement Agency regarding the requirement for a third quote. Separate meeting to be held to open tenders once the information is received;
- g) Freightliner Tender – No tenders received. Repost the ad for a few more weeks;
- h) Security Cameras - Town Office – Deputy Mayor Drake is still looking into;
- i) 113A Main Road North – Letter sent, no response to date;
- j) MNL (Housing Capacity Officer) – Meeting scheduled for 10:00am on Wednesday, September 25<sup>th</sup>;
- k) Transportation and Infrastructure (Causeway Bridge Project) – Tom Kendall reviewed and scored the Technical Proposals. Waiting on further instruction from Municipal Infrastructure as there may be an issue with this;
- l) Product Care – Offering to help with promotion or to do a survey asking residents what they are doing with paint. Agreed to discontinue as a paint collection depot;
- m) Trail Grant – There has been no approvals announced because the deadline for Applications isn't until September 30<sup>th</sup>;
- n) Municipal Affairs (Water Pressure Issue) – Waiting on quote from All North;

**Public Works/Town Superintendent Report (attached):**

~~~~~ Councillor Manning left the meeting at 7:11pm ~~~~~

- 1. Loader – 3 quotes provided to transport the loader to St. Johns, as follows:
  - a. 360 marine - \$1897.50
  - b. Southern Contracting - \$3745.59
  - c. Evans Trucking - \$2932.00

**Motion #24-117: N. Bond/C. Whittle**

**Resolved that the loader will be transported to St. John's by 360 Marine Limited at a cost of \$1897.50.**

**In Favour: 5**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

~~~~~ Councillor Manning returned to the meeting at 7:15pm ~~~~~

**Building Applications:**

~~~~~ Councillor Manning left the meeting 7:25 ~~~~~

- 1. 30 Magistrate's Hill Road – Application for extension to garage (72 x 30). Approved;
- 2. 360 Marine Ltd – Application to construct storage shed (50 x 60). Approved;

~~~~~ Councillor Manning returned to the meeting 7:33 ~~~~~

**Correspondence/New Business:**

- 1. Temporary Labourer – Requesting to be compensated for using his own vehicle. Agreed to provide a gas stipend of \$50/week for the 6 weeks of the JCP Project;

2. Exploits Valley Paving – Quote of \$10,810.00 provided to patch sections of the Town Office parking lot.

**Motion #24-118:C. Whittle/D. Stewart**

**Resolved that the Town will patch the sections of the Town Office parking lot at a cost of \$10,810.00.**

**In Favour: 6**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

Agreed to not pave the section on Sagona Place. Instead, determine what the cost would be to do another patch on Bay d’Leau Drive and a patch on Canada Drive.

3. 2<sup>nd</sup> and 3<sup>rd</sup> Cove Steps – JCP Approved for 4 participants for 5 weeks. Only two resumes received. Determine if the start date can be delayed until after the current JCP ends and if it can proceed with 2 participants or if the current participants would qualify;
4. Dept of Transportation – Listing of vehicles/equipment being disposed of. Councils can request these items for \$1000.00 each. Nothing of interest;
5. Canada Community-Building Fund (Gas Tax) – Funding Agreement for 2024-2034. Resolution and signature required if accepted.

**Motion #24-119:R. Drake/F. Manning**

**Resolved that the Town will accept the Ultimate Recipient Canada Community-Building Fund Administration Agreement 2024-2034 in the amount of \$405,599.00.**

**In Favour: 6**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

6. TRIO – Notice of Fall Caucus meeting, November 7<sup>th</sup> @ 3:45. Mayor Blake will attend if he is able to attend the Convention;
7. Dept of Justice – Informing that funding decisions regarding the replacement of Honeywell SCBA’s has not been finalized;
8. NL Hydro – Informing that 2 additional street lights have been identified and added to the Town’s bill. Work order to be called in requesting 4-6 additional lights on Canada Drive;
9. 82 Main Road North – Firestone inquiring if there is a charge for the water stop replacement. Invoice for equipment rental to be billed to Firestone;
10. Exploits Chamber – Accepting nominations for the Annual Business Excellence Awards. Agreed to nominate J&D Convenience;
11. Anglican Parish – Asking for the Town’s assistance in repairing a section of the church parking lot. Councillor Manning volunteered to have the patch repaired;
12. MNL – 2024 AGM – First call for resolutions. Not at this time;
13. 110 Bay d’Leau Drive – Complaint regarding the steepness of his driveway/school parking lot as a result of new curb and gutter in the area. Inform resident that this should be fixed once the paving is complete in the area;
14. K&D Pratt – Inquiring if the Town would like for them to complete Chlorine Maintenance as they are doing other work in the area and provided a quote. Agreed to have the work completed at cost of \$4546.24.
15. Christmas Supper – Agreed the Christmas Supper will be held at the Hotel on December 14<sup>th</sup>;
16. Bay d’Leau Drive Project – Change order #2 in the amount of \$6250.00 to install 13 new guardrail posts and reinstall existing guardrail.

**Motion #24-120: N. Bond/D. Stewart**

**Resolved that the Town will accept change order #2 in the amount of \$6250.00.**

**In Favour: 6**

**Abstained: 0**

**Opposed: 0**

**Motion Carried.**

17. Transportation Funding – Funding approved in the amount of \$10,000.00 to continue the service one day a week in Harbour Breton. Meeting arranged with Central Health on Tuesday, October 1<sup>st</sup> to discuss. EDO to do up possible scenarios for days/hours per week that this amount of funding can offer;

**Economic Development Officer Report:**

- Splash Pad Expenses – Committee is approximately \$100 short on the two outstanding invoices to be paid. Agreed the recreation/bingo will donate \$500.00. Financial Report to be provided for the next meeting. Recommend reflectors and/or barriers be put in place for the winter;

**Finance Committee Report:**

1. Accounts Payable - Review of Accounts Payable;

**Motion #24- 121: C. Whittle/N. Bond**

**Resolved to pay accounts payable in the amount of \$29,315.30.**

**In Favour: 6**

**Opposed:0**

**Abstained:0**

**Motion Carried.**

**Liaison Reports:**

1. Public Relations:
  - Mayor Blake congratulated Councillor Stewart on receiving the 75<sup>th</sup> Anniversary of Confederation Medal. Ad to be placed on Facebook;
  - Mayor Blake attended the Joint Mayors meeting on September 22, 2024. The following items were discussed: the Belleoram Quarry, Proposed Marine Conservation Area, Waste management, Brush Cutting, Health Care, Cell Phone coverage, etc.
2. Elliott Premises: n/a
3. Sunny Cottage:
  - Review of the 2024 Financial Report;
4. Recreation:
  - Meeting with the committee not yet requested. Chair to come to the office soon;
  - Bingo Sales have been low, continue to monitor.
5. Arena:
  - Young's Industrial – Scheduled for the rebuilds the end of Sept/early October and start up on the 28<sup>th</sup> of October;
  - Curling – Paint has been ordered;
  - Agreed to transfer \$20,000.00 of the annual budgeted amount from the Recreation/bingo to be repaid by the Town;
6. HBIC:
  - Deadman's Cove RV Park – Review of revenues and expenses for the last 3 years show the park in a loss position each year. HBIC will be submitting a report/recommendations to the Town on how to proceed with the park;
7. Aquaculture:
  - MOWI tentatively scheduled to attend the October 22, 2024 meeting;
8. Occupational Health & Safety: n/a

9. Beautification Committee:

- Committee may be looking to take on some new members;

10. Fire Dept:

- Training was held on the use of the new P25 radios;
- Currently have an ad out for new members;
- Determine if those receiving benefits from Workplace NL should be serving on the Fire Department while in receipt of benefits;
- Determine if Fire Fighters are covered under the Town's Insurance for accidents while responding on a call;

11. Health Care: n/a

**Other:** n/a

**Outstanding Items requiring further Information:**

- Board Room Renovations – To be completed after the accessibility plan is complete;
- Barry Group –Tax Agreement expires February 19, 2025. Notification letter sent;
- Floating Docks – Further discussion in the fall;

Motion for adjournment by Councillor Bond & seconded by Councillor Whittle. Adjournment at 8:43pm.

---

**Lloyd Blake – Mayor**

---

**Tanya Rogers – Clerk/Manager**