

Tuesday, October 8, 2024
Town Office – 6:30 pm

Attendance: Lloyd Blake Roy Drake
 Don Stewart Neil Bond

Also Attending: Tanya Rogers Ed Keeping

Absent: Loretta Abbott Fabian Manning Colby Whittle

Mayor Blake called the meeting to order at 6:39pm and asked if there were any additions to the Agenda, as presented and circulated.

Motion #24-122: N. Bond/R. Drake

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Meeting of September 24, 2024:

Errors/Omissions:

Motion #24-123: D. Stewart/L. Blake

Resolved that the Minutes of September 24, 2024 be adopted as presented, as circulated.

In Favour: 4 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of September 24, 2024:

- a) 4 Jensen's Lane – Owner provided a brief update on items that have been removed and items to be removed. Resident to be given until the end of November to remove the remaining items, at which point, the Town will inspect the area to determine if further action is required;
- b) Capping and Culverts (Bay d'Leau) – Exploits Paving is unable to do the additional patches. A credit for Sagona Place will remain for next year;
- c) 15 South Side Drive – Response from the Insurance Adjuster informing that the claim is denied and that any future correspondence from the residents is to be forwarded to them;
- d) Proposed National Marine Conservation Area –No update from Minister Loveless and MP Small on meeting. No information received from Canadian Aquaculture Industry Alliance;
- e) CIBC (COBWM GIC) – No update on the GIC redemption. Follow up;
- f) New Dump Truck – Two tenders received, waiting on a third;
- g) Freightliner Tender – Tender Deadline was extended to October 8th. One tenders received from Baker's Workshop in the amount of \$1238.00. Agreed not to accept the bid;
- h) Security Cameras - Town Office – No update from Deputy Mayor Drake;
- i) 113A Main Road North – Letter sent, no response to date;
- j) MNL (Housing Capacity Officer) – Tina Bungay, EDO, Mayor Blake and Councillors Whittle and Stewart met with the Officer to discuss housing opportunities in Harbour Breton. The Housing Capacity Officer will work with Mrs. Bungay on funding applications to develop the land owned by the HBIC;
- k) Causeway Bridge Project – Tenders for the Consultant have been reviewed and scored. Waiting on recommendation from the Department to award the contract;
- l) Municipal Affairs (Water Pressure Issue) – Quotes from All North for \$1000.00 with no site visit and \$4350.00 with site visit. Additional quotes to be obtained;

- m) 2nd and 3rd Cove Steps – Town needed to provide a License to Occupy, assumed to be part of the Mile Pond license;
- n) NL Hydro (Street Lighting) – If new poles are required the cost is \$6.27/month. Service call to be made with Hydro to assist Deputy Mayor Drake in identifying street lights no longer needed and new ones to be added;
- o) Exploits Chamber – Deadline was too close to submit the nomination for J&D Convenience. Consider again next year;
- p) Transportation Funding - Funding approved in the amount of \$10,000.00. Committee agreed to operate the bus one day a week in Harbour Breton. The former Transportation Coordinator has agreed to this;

Public Works/Town Superintendent Report (attached):

- 1. Labourer Position – Agreed to advertise for a full time labourer;
- 2. 3 Mulberry Crescent – When the Town connects the residence to the new water line, the resident wants everything on the property (including trees) to be restored as it is now. Inform resident that the Town will not be replacing trees. If resident is not in agreement, the Town will not do the connection and the resident will be responsible for any water issues that may occur on the old line;

Building Applications: n/a

Correspondence/New Business:

- 1. Bell Aliant – Response to the Town’s letter regarding wait times for service calls;
- 2. Town of Deer Lake – Asking the Town to sign a letter of support regarding the decline of cellular service within the Province. Agreed to sign the letter provided;
- 3. Miles for Smiles – Requesting the Town declare October as National Child Abuse Prevention Month.

Motion #24-124:N. Bond/D. Stewart

Resolved that the Town will declare October as National Child Abuse Prevention Month in Harbour Breton.

In Favour: 4

Abstained: 0

Opposed: 0

Motion Carried.

- 4. MOWI Canada East – Update on the progress of the Environmental Impact Assessment to the Indian Head Hatchery expansion and ways the Town can support it. Agreed to send a letter of support. Mayor Blake to reach out regarding the lack of work at the Fish Plant;
- 5. MMSB – Applications currently being accepted under the Community Waste Diversion Fund. Deadline is November 15th. Not at this time.
- 6. Recycling Truck – Complaints regarding the recycling truck’s schedule not being consistent. Reach out to Perry’s for a schedule that can be posted;
- 7. The Bond Family – Seeking a donation for the Annual Marie Bond Dart Tournament. Agreed to donate a book of bingo cards;
- 8. Canada Revenue Agency – Offering to host an information session on the CRA’s Community Volunteer Income Tax Program and Benefits Outreach Program. Reach out to the Lion’s Club to see if the building can be used free of charge;

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9. Municipal Affairs – 2025 Budget Submission Form and informing that the 2025 Budget is required to be adopted by December 1, 2024 and submitted by December 31, 2024. Agreed to begin budget preparations in the coming weeks;
10. Municipal Affairs – Informing of Budget training taking place in Gander on October 15th. Clerk/Manager has previously completed a number of times and Council are unable to attend at this time;
11. Towns Website – Revision for the Parks and Recreations section of the website for review. Agreed to update as presented;
12. Public Procurement Agency – Draft Audit results presented for review. Overall the Town is doing well with following Procurement requirements. Three recommendations were made to the Town;
13. Exploits Engineering – Certificate of Total Performance for the Little Bay Project. Agreed the project is complete and to sign off on the certificate.
14. K&D Pratt – Informing that the quote previously submitted for maintenance at the Chlorine Building contained errors and that K&D cannot perform the maintenance on the equipment the Town has. Quote provided to replace the equipment with K&D Pratt's brand. Quote to be obtained for maintenance from the current supplier before a decision is made;
15. UFCW – Request for George Drake to attend Union Stewardship Training on October 8-11, 2024. Approved;
16. Make a Wish Foundation – Seeking a donation. Not at this time;
17. ProductCare – Once again offering to create a survey to learn why residents are not using the program. Town Superintendent informed that there were too many restrictions on the products that can be accepted. Previous decision to discontinue remains;
18. Bay d'Leau MCW Project – Mayor Blake was informed that there may be funding remaining on the project. Inquire as to why there has not been any meeting with the Engineer since the start of the project;
19. Department of Justice and Public Safety – Informing that the Town has received funding in the amount of \$151,328.50, cost shared 80/20, for the purchase of 12 SBA sets, 12 rechargeable batteries, 2 battery chargers and 12 masks.

~~~~~ Fire Fighters Alex Snook and Robert Hynes attended the meeting at 8:42pm ~~~~~

The Fire Fighters explained the difference in the various types of SCBA sets that are available and the pros and cons of each. It was agreed to get updated quotes before a decision was made.

~~~~~ Fire Fighters Alex Snook and Robert Hynes left the meeting at 8:55pm ~~~~~

Economic Development Officer Report: n/a

Finance Committee Report: n/a

Liaison Reports:

1. Public Relations: n/a
2. Elliott Premises:
 - The floating docks are to be taken out of the water after October 31, 2024;
 - Comparison of light bills for 2023 and 2024 to be provided at the next meeting;
3. Sunny Cottage:
 - The exterior work has begun;

4. Recreation:
 - Meeting with the committee not yet requested. Waiting on Chairperson to come to the office;
5. Arena:
 - Young's – Additional costs have been incurred to replace seals on the compressors as well as a side cover on one. An application has been submitted to Active NL for assistance. Additional application to be submitted for Special Assistance to offset the cost involved;
 - Curling – Add to be placed on Facebook seeking interest in the league and for those interested in serving on a committee to oversee/implement the league to submit their names to the Office;
6. HBIC:
 - Deadman's Cove RV Park – Revenue and Expenses for 2022, 2023 and 2024;
7. Aquaculture:
 - MOWI tentatively scheduled to attend the October 22, 2024 meeting;
8. Occupational Health & Safety: n/a
9. Beautification Committee:
 - Committee will be seeking new members;
10. Fire Dept:
 - Workplace NL informed that Fire Fighters do have Workplace NL coverage through the Department of Municipal Affairs. Follow up on coverage while on an active claim;
 - Response from Cal LeGrow Insurance regarding Fire Fighter coverage;
 - Gifts to be obtained and presented to Fire Fighters at the Christmas Supper for 5, 20, 15, etc. years of service;
 - Issue with one of the garage doors;
11. Health Care: n/a

Other: n/a

Outstanding Items requiring further Information:

- Board Room Renovations – To be completed after the accessibility plan is complete;
- Barry Group –Tax Agreement expires February 19, 2025. Notification letter sent;
- Floating Docks – Further discussion in the fall;

Motion for adjournment by Councillor Bond & seconded by Councillor Stewart. Adjournment at 9:25pm.

Lloyd Blake – Mayor

Tanya Rogers – Clerk/Manager