

Tuesday, October 29, 2024
Town Office – 6:30 pm

Attendance: Lloyd Blake Roy Drake Loretta Abbott
 Don Stewart Colby Whittle

Also Attending: Tanya Rogers Ed Keeping

Absent: Neil Bond Fabian Manning

Mayor Blake called the meeting to order at 6:34pm and asked if there were any additions to the Agenda, as presented and circulated.

Motion #24-125:D. Stewart/R. Drake

Resolved that the Agenda be adopted as presented, as circulated, with the additional items noted.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

Meeting of October 8, 2024:

Errors/Omissions:

Motion #24-126: L. Abbott/D. Stewart

Resolved that the Minutes of October 8, 2024 be adopted as presented, as circulated.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

Business Arising: Minutes of October 8, 2024:

- a) 4 Jensen's Lane – To be re-assessed after November 30, 2024;
- b) Proposed National Marine Conservation Area –
 - No update from Minister Loveless and MP Small on meeting;
 - No information received from Canadian Aquaculture Industry Alliance;
 - Parks Canada interested in setting up a meeting. Meeting to be arranged;
 - The Joint Mayors will be steering committee as well;
 - Update on the Coastal Matters Speakers Series held on October 16th;
- c) CIBC (COBWM GIC) – CIBC is still looking into. Inquire if opening a bank account under Coast of Bays Waste Management would solve the issue;
- d) New Dump Truck – Two tenders received as follows:
 - Harvey & Company Ltd - \$362,036.10 (HST included)
 - Royal Freightliner - \$377,347.20 (HST Included)Agreed to hold off on making a decision until the 2025 budget is complete.
- e) Security Cameras - Town Office – No update from Deputy Mayor Drake. Clerk Manager to order, ensure they are 4K cameras;
- f) MNL (Housing Capacity Officer) – EDO followed up and was pointed toward the same program she had already been looking into;
- g) Water Pressure Issue – Exploits Engineering would like to do a site visit before providing a quote. Reach out to Jim Hardy, Municipal Affairs, for recommendation;
- h) 2nd and 3rd Cove Steps – JCP started on Monday, October 21, 2024. Steps can only be repaired, not replaced with the funding received. Participants on the previous JCP with the HBIC are interested in joining this JCP. Agreed to continue as is, with the current participants;
- i) NL Hydro (Street Lighting) – NL Hydro provided drawings with all street lights identified. Drawings to be copied for Deputy Mayor Drake;

- j) Labourer Position – Discussion on concerns with the operations of the outside staff. Agreed to reach out to MNL for recommendations on a Consultant to determine what the problem may be.
- k) Chlorine Building Maintenance – Quotes from Atlantic Technical Services for \$9474.00 (plus HST) to perform the maintenance and K&D Pratt for \$15,743.67 to replace the equipment with annual maintenance being \$4526.00.

Motion #24-127: D. Stewart/L. Abbott

Resolved to proceed with Atlantic Technical Services for the Chlorine Building maintenance in the amount of \$9474.00 (Plus HST).

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

- l) Bay d’Leau MCW Project – Substantial Completion Inspection completed on Friday, October 18th. The following issues were identified:
 - The fire hydrants were too low to the ground. The Contractor is ordering extensions;
 - Additional sods were required and have been laid;
 - Recommending the Guardrails at the outfall be replaced and extended. Agreed to proceed;
 - Issues with the school entrances. The contractor will be fixing the left entrance himself. Recommending the curb at right entrance be grinded down an inch. Council not confident this will work, therefore, ask for other possible solutions;
- m) Bay d’Leau MCW Project – Response from Wilf Maloney regarding the reason why there were no meetings with Exploits throughout this project;
- n) Department of Justice and Public Safety (SCBA Funding) – Quotes received as follows:
 - K&D Pratt - \$151,328.50
 - Safety Source - \$167,440.23
 - Martin Fire Safety - \$133,011.30Fire Department requesting to proceed with the quote from K&D Pratt, which is the same amount as the funding received.

Motion #24-128: R. Drake/L. Abbott

Resolved to proceed with K&D Pratt for the 12 sets of SCBA’s at a cost of \$151,328.50.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

Public Works/Town Superintendent Report (attached):

Building Applications:

- 1. 1A South Side Drive – Request to construct a tarp shed with a wooden platform (10 x 10). Location determined is on his water line. Since this is a movable platform agreed to approve subject to the written confirmation that should there be any issues with this water line, the owner is responsible for moving the shed/platform;

Correspondence/New Business:

- 1. Municipal Assessment – Update on the Agency, FYI;
- 2. Municipal Assessment – Informing that assessment rates for 2025 will remain status quo;
- 3. Rencontre East Council – Asking if the Transportation Bus can service Pools Cove so that residents of Rencontre can avail of the bus. Agreed that this is not possible with drivers schedule and the amount of funding received;

4. Hr. Breton Lions Club – Seeking a donation for the annual Santa Claus parade. Agreed to donate \$100 as budgeted;
5. Equipment Operator – Claim submitted for travel to training. Agreed to pay meals only as the Town Superintendent attended the training in the Town’s vehicle;
6. Town of GFW – Applications are currently being accepted under the Reaching Homes Program. Not at this time,
7. Municipal Affairs – CEEP approval in the amount of \$38,000.00 to construct change rooms for the Splash Pad and a Greenhouse. Agreed to proceed with the project;
8. Winter Sand Tender – One tender received from Dynamic Construction in the amount of \$6727.50 (Hst included);

Motion #24-129: D. Stewart/ L. Abbott

Resolved that the tender for winter sand be awarded to Dynamic Construction for \$6727.50.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

9. Aquaculture North America – Advertising opportunity on their annual wall calendar. Not at this time;
10. Temporary Labourer – Requesting 2 days vacation. Approved without pay;
11. 34A Main Road North – Being advertised as a short term rental. Letter to sent informing owner of the regulations for operating a short term rental;
12. Retired Employee – Informing that he can be available for call in if needed;
13. 11 Spencer’s Brook Road – Complaint regarding Spencer’s Brook overflowing and property being flooded during heavy rain fall. Public Works to look at;
14. Windows 11/Town Suite Cloud – Both computers in the office are not capable of being upgraded to Windows 11, which is a requirement for Town Suite Cloud. There is no fee for TownSuite Cloud data migration if done in 2024, after which will cost \$1500-\$2000.00.

Motion #24-130: R. Drake/C. Whittle

Resolved to purchase 2 new computers for the Town Office and to proceed with converting to TownSuite Cloud before year end.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

15. Trunk or Treat – Mayor Blake and Councillor Stewart will hand out the treats;
16. Equipment Operator – Doctors note received;
17. Coleman’s – Bringing a food truck to town on October 29th. Vendor permit has been picked up. Complaint received from business owner regarding this. Agreed to look at vendor permit fees during the budget process;

Economic Development Officer Report: n/a

- EDO and Councillor Abbott attended the NAIA Conference in St. John’s;

Finance Committee Report

1. Accounts Payable – Review of Accounts Payable.

Motion #24-131: C. Whittle/L. Abbott

Resolved to pay accounts payable in the amount of \$210,845.06.

In Favour: 5 Abstained: 0 Opposed: 0 Motion Carried.

2. 2025 Budget – First meeting to be held on November 5th after the meeting with MOWI;

Liaison Reports:

1. Public Relations: n/a
2. Elliott Premises:
 - Comparison of light bills for 2023 and 2024;
3. Sunny Cottage: n/a
4. Recreation:
 - No update on meeting with the Committee;
 - Fitness Centre Cleaning – Current cleaner can only do seasonally. Agreed the Arena workers will resume doing this;
5. Arena:
 - Young's – Startup was delayed by a day, scheduled to be here tomorrow to do the start up;
 - Curling – 25 comments of interest. No calls for the committee. Arena Manager does not feel there is enough time to prep the surface for curling this year. Agreed to cancel for this year;
 - Arena workers started on Monday, October 21, 2024.
6. HBIC:
 - Deadman's Cove RV Park – Review of revenue and expenses for 2022, 2023 and 2024;
 - Meeting to be arranged with the HBIC;
7. Aquaculture:
 - MOWI tentatively scheduled to attend the November 5, 2024 meeting. Snack and refreshments to be provided;
8. Occupational Health & Safety: n/a
9. Beautification Committee:
 - Councillors asked to donate \$25 toward the Christmas draw as in the past;
10. Fire Dept:
 - Response from Workplace NL regarding FF's on Workers Compensation;
11. Health Care:
 - Mayor Blake and Councillor Abbott provided an update on the call on October 28th;

Other: n/a

Outstanding Items requiring further Information:

- Board Room Renovations – To be completed after the accessibility plan is complete;
- Barry Group – Tax Agreement expires February 19, 2025. Notification letter sent;
- Floating Docks – Further discussion in the spring. Councillor Whittle is getting some pricing;

Motion for adjournment by Councillor Stewart & seconded by Councillor Whittle. Adjournment at 9:25pm.

Lloyd Blake – Mayor

Tanya Rogers – Clerk/Manager